



ACHIEVE CONTAINER MANAGEMENT

USER MANUAL
Version 6.5

PRESENTED BY
ACHIEVE IT SOLUTIONS



SAP® Certified
SAP Business One Integration

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SAP Business One Integration

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ACHIEVE CONTAINER MANAGEMENT USER GUIDE

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Introduction

If your company imports merchandise from abroad, you need container management. It can help track the contents of containers, their estimated and actual shipment dates, statuses and their costs.

The ***Achieve Container Management*** module performs all of these functions. It integrates completely with SAP Business One Purchase Orders, Goods Receipt PO's, and Landed Costs. It provides all of the added features you need to stay informed at all stages of the shipment. Reports by shipment status are also included.

Achieve Container Management includes the following features:

- *Container Entry*
 - Copy from Purchase Order(s)
 - List all Items
 - Enter Container Identification
 - Enter Estimated Dates

- *Container Details*
 - List by Item or by Container
 - Shows Container Types and Sizes
 - Shows Items in Each Container

- *Projected Landed Costs*
 - Enter costs as they become known
 - Cost Codes from Purchasing A/P module
 - Calculate Landed Cost at any time

- *Pre-Payments*
 - Create Reserve A/P Invoices for items in Containers
 - Pay before or after items are shipped

- *Container Processing*
 - Ship Items
 - Items at Port
 - Items Cleared
 - Items Released
 - Items Received
 - Creates Goods Receipt PO
 - Push Landed Cost
 - Creates Landed Cost Document

- *Reports*
 - By Item
 - By PO/Vendors
 - By Customer
 - By Tracking Number
 - Items in Transit (prepaid)

Special Features

Multiple Vendors

Purchase Orders from multiple vendors can be included in the same Container shipment. On receipt, the system will create a separate Goods Receipt PO for each vendor and a separate Landed Cost document for each vendor. Costs are apportioned based on the total shipment and divided proportionately to each Landed Cost document. The target Goods Receipt PO number is shown for each line on the Container Entry screen.

Multiple Currencies

If the original Purchase Orders that are on a Container include different currencies, the system will translate them into the system currency for Container Processing. However, the Goods Receipt PO's that are created will be displayed in the currency of their base Purchase Orders. Landed Cost documents will also reflect the currency of their respective base Goods Receipt PO's.

Additional costs must be entered in system currency and will be translated into the document currency of the Landed Cost document. A system option allows you to choose whether to use the exchange rate that was on the original PO or the one that is current on the day of receipt.

Multiple Weight Units of Measure

On occasion items are purchased that have different units of measure for weight (for example, some may be weighed in ounces and others in pounds). When costs are apportioned by weight it is necessary to use a common unit of measure so that the landed cost can be calculated correctly. ***Achieve Container Management*** will translate the weights into the smallest unit of measure (ounces, in this example) so that the landed costs are correct.

Document Links

Achieve Container Management allows you to link various files and documents to a shipment. You can do this for an unlimited number of files of any type that are stored on your network. These might be scanned copies of shipping documents, spreadsheets, certifications, graphics, or any other documents that are relevant to the shipment. You may view or print the documents directly from the Container Entry screen.

Links to Customers

In some instances, items on Containers are designated for specific customers. When creating a Sales Order, you may create a link to a Purchase Order through standard Business One procedures. This is most often done in conjunction with drop ship warehouses, but it can be done in other situations as well. In this case, the system creates a Purchase Order with a base document that is the Sales Order. If the Purchase Order is later copied to a Container document, the link to the original Sales Order is maintained.

In ***Achieve Container Management***, there is a report of Containers by Customer that will show only items that are on these linked shipments. It is also possible to view Container information for items on Sales Orders by means of a right-click option in the Sales Order screen.

Pre-Payments

Some vendors may require payment before shipping merchandise from abroad, or the payment may be due after shipment but before the items are received. ***Achieve Container Management*** allows you to copy some or all of the items on a Container to A/P Reserve Invoices. The Reserve Invoice number is referenced on the Container screen, and it becomes the base document for the Goods Receipt PO that will be created when the items are received.

Integration with Achieve Warehouse Management

If you are also using ***Achieve Warehouse Management (WMS)*** you may receive items from Containers by means of the handheld devices. It is not necessary to enter the individual PO numbers since a menu option on the handheld will permit Container receiving. Multiple people can receive items from the same Container simultaneously or at different times. The received quantity of each item will be shown on the Container Entry screen.

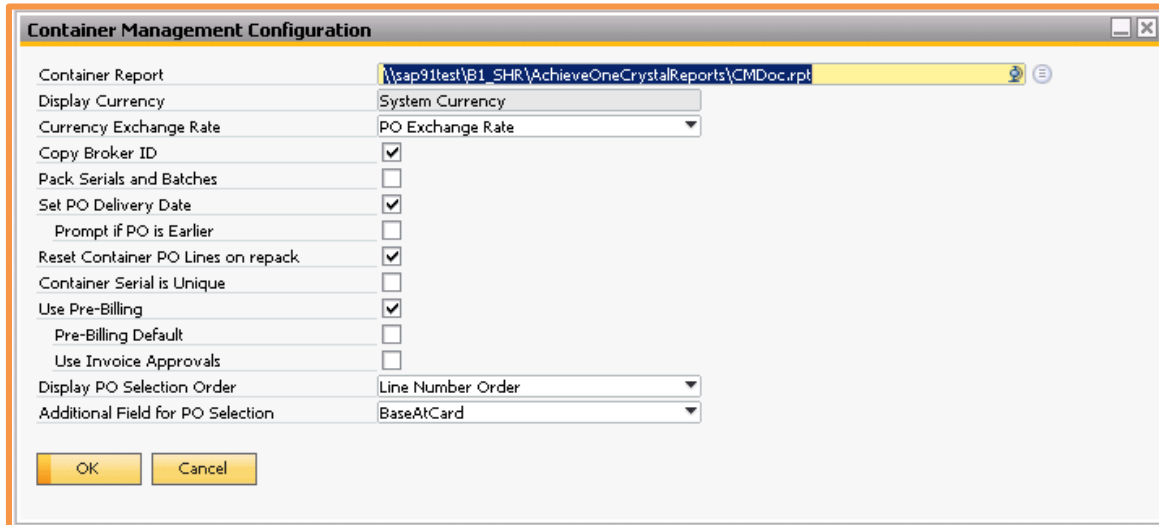
See the section below labeled ***Container Management with Achieve Warehouse Management*** for fully detailed information.

Setup

Container Management Configuration

Administration > Achieve One Set Up > Achieve Container Management > Container Management Configuration

This screen allows you to set certain options regarding Container Management.



Container Report: Enter the full path name for the Crystal Reports template for the Container Entry form. You may use the choose-from button to browse to the file location. Note that if you are using the Achieve One Report Launcher to print your container report, you do not need to make an entry in this field.

Display Currency: Choose the default display currency for containers; System or Local

Currency Exchange Rate: Select the desired setting for exchange rates when foreign-currency Goods Receipts PO's and Landed Cost documents are created.

PO Exchange Rate Use the rate from the base Purchase Order

Current Exchange Rate Use the rate of the date when the new documents are created

Copy Broker ID: Check this box if you wish the Broker ID on the Container document to be copied to the Goods Receipt PO as the Vendor Reference Number.

Pack Serials and Batches: Check this box if you want to have the ability to pack serial numbers and batches when manually receiving containers.

Set PO Delivery Date: Check this box if you want to automatically change the PO due date when the Estimated Warehouse date is entered on the container.

Prompt if PO is Earlier: Check this box if you enable the Set PO Delivery Date option and want to be prompted if the current PO due date is earlier than the Estimated Warehouse date that is entered.

Reset Container PO Lines on repack: Check this box if you want to clear all of the PO contents line row numbers when the re-pack button is selected.

Container Serial is Unique: Check this box if you do not want to allow the same serial number to be used for multiple containers.

Use Pre-Billing: Check this box if you will use the pre-billing feature to create A/P Reserve Invoices.

Pre-Billing Default: If the pre-billing feature is used, check this box if you wish to mark all Containers for pre-billing by default.

Use Invoice Approvals: If you use standard SAP Approvals for AP Invoices, check this box.

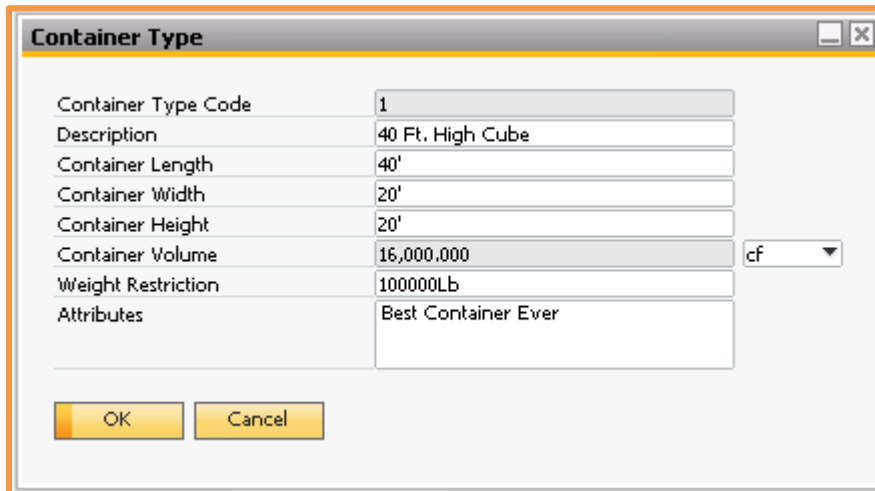
Display PO Selection Order: Select which order PO items should be sorted on the PO Selection screen; Line Number Order or Item Order.

Additional Field for PO Selection: If desired, you may specify any field from Purchase Order header or row tables to appear on the PO Selection screen. The field may be used to indicate specific parameters relating to the purchase orders which may help to determine which one to select for a shipment. Click on the drop-down arrow to see a list of all available fields, including user-defined fields.

Container Types

Administration > Achieve One Set Up > Achieve Container Management > Container Types

You must define one or more container types by size.



Container Type Code	1
Description	40 Ft. High Cube
Container Length	40'
Container Width	20'
Container Height	20'
Container Volume	16,000.000 cf
Weight Restriction	100000Lb
Attributes	Best Container Ever

Container Type Code: The code number will be entered automatically by the system.

Description: Enter a description for the container type (50 characters).

Container Length: Enter the length.

Container Width: Enter the width.

Container Height: Enter the height.

Container Volume: The system automatically calculates the container volume.

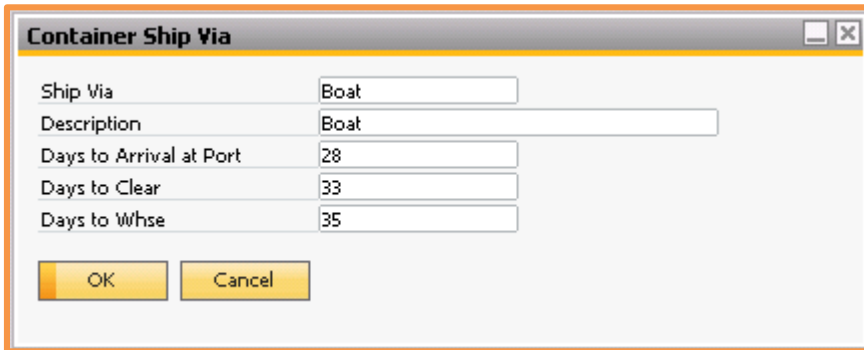
Weight Restriction: Enter the maximum weight allowed for this type of container.

Attributes: Enter any relevant characteristics of this container type; e.g., refrigerated, air shipment only, etc. (250 characters).

Container Ship Via

Administration > Achieve One Set Up > Achieve Container Management > Container Ship Via

You must create one or more ship via codes. These provide approximate timeframes for shipments to arrive at port, clear customs, and arrive at the warehouse. The dates may be changed for each individual shipment.



Ship Via	Boat
Description	Boat
Days to Arrival at Port	28
Days to Clear	33
Days to Whse	35

OK Cancel

Ship Via: Enter a code for the ship via (30 characters).

Description: Enter a description for the ship via (100 characters).

Days to Arrival at Port: Enter the number of days from shipment to arrival at port.

Days to Clear: Enter the number of days from shipment to customs clearance.

Days to Whse: Enter the number of days from shipment to arrival at the warehouse.

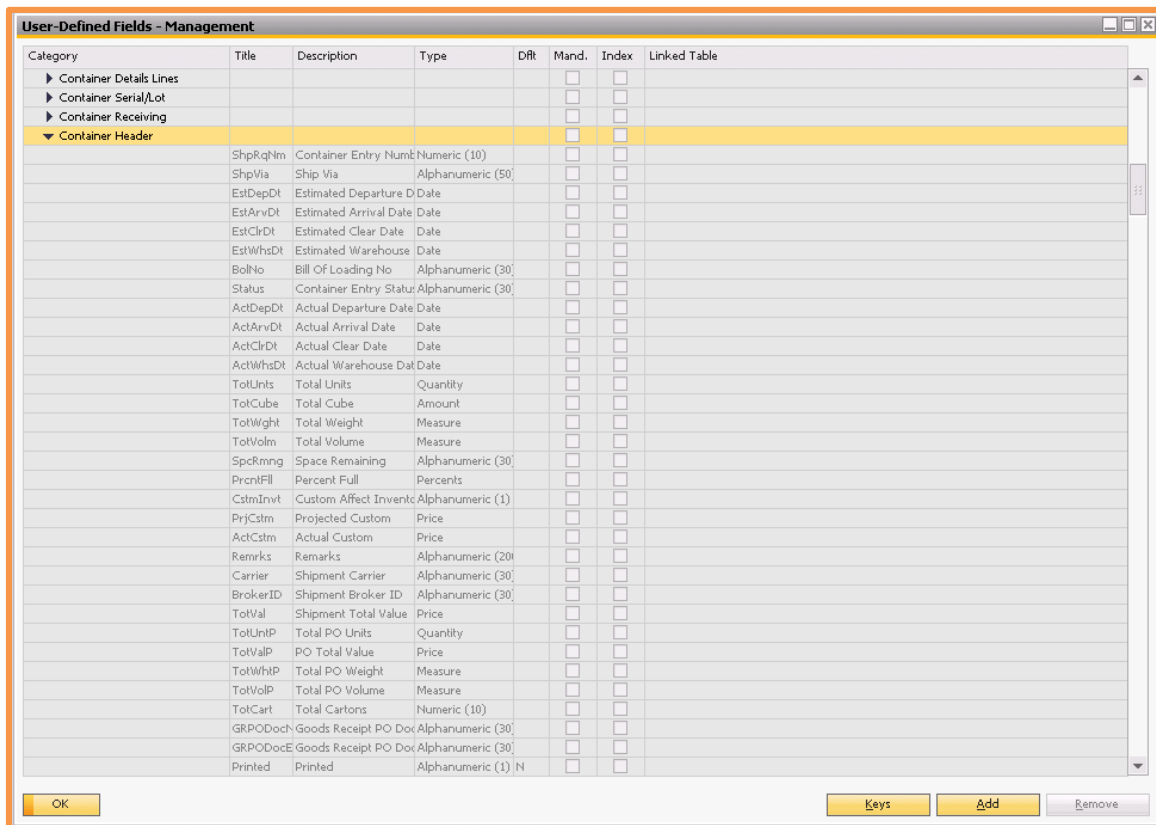
Note: *The number of days for the stages of the shipment are from counted from Shipment date and are not cumulative; in the example above, the container is expected to arrive at port 28 days after shipment, clear customs 5 days later, and arrive at the warehouse in 2 more day, for a total of 35 days from shipment to warehouse.*

Container Header Fields

Administration > Achieve One Set Up > Achieve Container Management > Container Header Fields

Due to differences between various industries and individual companies, there may be information that would be of use to you but is not included in the Container Tracking screen. Therefore, it is possible to create your own user-defined fields (UDF's) and they will appear on the Container Tracking header. You may create as many fields as you wish, but only six of them may appear on the main part of the screen; all fields will appear in the standard user-defined field panel.

Create the user-defined fields for the Container Header table listed under the User Tables section in *Tools > Customization Tools > User Defined Fields – Management*.



Category	Title	Description	Type	DR	Mand.	Index	Linked Table
▶ Container Details Lines					<input type="checkbox"/>	<input type="checkbox"/>	
▶ Container Serial/Lot					<input type="checkbox"/>	<input type="checkbox"/>	
▶ Container Receiving					<input type="checkbox"/>	<input type="checkbox"/>	
▼ Container Header					<input type="checkbox"/>	<input type="checkbox"/>	
	ShpRqNm	Container Entry Num	Numeric (10)		<input type="checkbox"/>	<input type="checkbox"/>	
	ShpVia	Ship Via	Alphanumeric (50)		<input type="checkbox"/>	<input type="checkbox"/>	
	EstDepDt	Estimated Departure D	Date		<input type="checkbox"/>	<input type="checkbox"/>	
	EstArrDt	Estimated Arrival Date	Date		<input type="checkbox"/>	<input type="checkbox"/>	
	EstClrDt	Estimated Clear Date	Date		<input type="checkbox"/>	<input type="checkbox"/>	
	EstWhtDt	Estimated Warehouse	Date		<input type="checkbox"/>	<input type="checkbox"/>	
	BolNo	Bill Of Loading No	Alphanumeric (30)		<input type="checkbox"/>	<input type="checkbox"/>	
	Status	Container Entry Statu	Alphanumeric (30)		<input type="checkbox"/>	<input type="checkbox"/>	
	ActDepDt	Actual Departure Date	Date		<input type="checkbox"/>	<input type="checkbox"/>	
	ActArrDt	Actual Arrival Date	Date		<input type="checkbox"/>	<input type="checkbox"/>	
	ActClrDt	Actual Clear Date	Date		<input type="checkbox"/>	<input type="checkbox"/>	
	ActWhtDt	Actual Warehouse Dat	Date		<input type="checkbox"/>	<input type="checkbox"/>	
	TotUnits	Total Units	Quantity		<input type="checkbox"/>	<input type="checkbox"/>	
	TotCube	Total Cube	Amount		<input type="checkbox"/>	<input type="checkbox"/>	
	TotWght	Total Weight	Measure		<input type="checkbox"/>	<input type="checkbox"/>	
	TotVolm	Total Volume	Measure		<input type="checkbox"/>	<input type="checkbox"/>	
	SpcRmng	Space Remaining	Alphanumeric (30)		<input type="checkbox"/>	<input type="checkbox"/>	
	PrcntFill	Percent Full	Percents		<input type="checkbox"/>	<input type="checkbox"/>	
	CstmInvt	Custom Affect Invent	Alphanumeric (1)		<input type="checkbox"/>	<input type="checkbox"/>	
	PrjCstm	Projected Custom	Price		<input type="checkbox"/>	<input type="checkbox"/>	
	ActCstm	Actual Custom	Price		<input type="checkbox"/>	<input type="checkbox"/>	
	Remrks	Remarks	Alphanumeric (20)		<input type="checkbox"/>	<input type="checkbox"/>	
	Carrier	Shipment Carrier	Alphanumeric (30)		<input type="checkbox"/>	<input type="checkbox"/>	
	BrokerID	Shipment Broker ID	Alphanumeric (30)		<input type="checkbox"/>	<input type="checkbox"/>	
	TotVal	Shipment Total Value	Price		<input type="checkbox"/>	<input type="checkbox"/>	
	TotUnIP	Total PO Units	Quantity		<input type="checkbox"/>	<input type="checkbox"/>	
	TotValIP	PO Total Value	Price		<input type="checkbox"/>	<input type="checkbox"/>	
	TotWhtIP	Total PO Weight	Measure		<input type="checkbox"/>	<input type="checkbox"/>	
	TotVolIP	Total PO Volume	Measure		<input type="checkbox"/>	<input type="checkbox"/>	
	TotCart	Total Cartons	Numeric (10)		<input type="checkbox"/>	<input type="checkbox"/>	
	GRPODocN	Goods Receipt PO Doc	Alphanumeric (30)		<input type="checkbox"/>	<input type="checkbox"/>	
	GRPODocE	Goods Receipt PO Doc	Alphanumeric (30)		<input type="checkbox"/>	<input type="checkbox"/>	
	Printed	Printed	Alphanumeric (1) N		<input type="checkbox"/>	<input type="checkbox"/>	

You may create fields of any type or length. The only restriction is that the field name may not begin with “AIS”, since that is a prefix reserved for Achieve IT Solutions. If desired, you may enter valid values for the fields, so that a drop-down list of choices will appear when the field is used on a document.

Once the fields have been created, you may enter the screen.

UDF Field	Selected Value
UDF Field 1	Invoice #
UDF Field 2	Port
UDF Field 3	Vendor Contact
UDF Field 4	Not Used
UDF Field 5	- Not Used
UDF Field 6	U_Currency - Display Currency

Select up to six fields for display on the Container Tracking header. The drop-down list will display all user-defined fields that have been created for the container header table, except for those that are normally installed with Achieve Container Management, and any others that begin with "AIS".

The selected fields will then appear on the Container Entry screen.

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse	Unit Of Measure	Items per Unit	PO Qty	Inventory Qty	Qty for Sh...

Total Quantity - Shipment	0.000	Total Quantity - InTransit	0.000
Total Weight - Shipment	0.000	Total Weight - InTransit	0.000
Total Volume - Shipment	0.000	Total Volume - InTransit	0.000
Doc Total - Shipment	0.00	Doc Total - InTransit	0.00
Total Cartons			
Last PO Receipt			

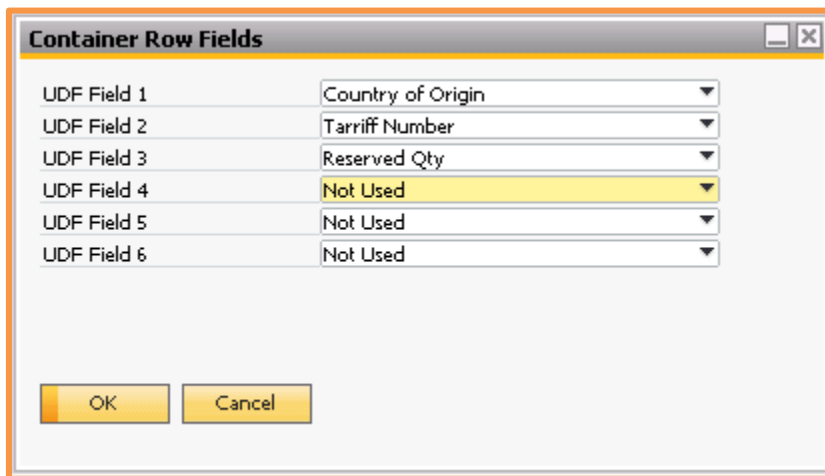
If you later decide to remove the fields from the screen, you can come back into the Container Header Fields screen and do so. This will not remove any data that has been entered in these fields, since they will still exist in the database. You will be able to view them by activating the User-Defined Fields panel from the View pull-down menu. You may reinstate them in the header at any time.

However, if you delete one of the fields from the database by means of the User-Defined Fields Management program, it will be gone permanently and all data that was entered in it will be lost.

Container Row Fields

Administration > Achieve One Set Up > Achieve Container Management > Container Row Fields

Similar to the Header Fields, you also have the option of adding up to 6 fields on the Container Shipment Rows. The fields you have to choose from are all of the ones from the Purchase Order screen including UDFs.



Select up to 6 fields and hit update. The selected fields will then appear on the Container Entry screen.

Container Entry Processing

Shipment # 63 Invoice # _____ Carrier _____ BOL # _____
 Broker ID _____ Port _____ Ship Via _____ Status Received
 Pre-Billed Vendor Contact _____ Est. Departure Date _____ Departure Date 11/20/15
 Currency System Currency Est. Arrival Date _____ Arrival Date 11/20/15
 Est. Clear Date _____ Clear Date 11/20/15
 Est. Warehouse _____ Warehouse Date 11/20/15

PO Items Container Details Projected Landed Cost Links Extended Remarks

Enter PO Quick Add Quick Select

#	me Per Unit	Landed Cost Before Customs	Landed Cost After Customs	Row Total with Landed Cost	Landed Unit Cost	Last PO Receipt	Country of Origin	Tarriff Number	Reserved Qty
1		0.00	0.00	450.00	0.00	10085			0.000000
2		0.00	0.00	1.50	0.00	10085			0.000000

Remarks

Total Quantity - Shipment	20.000	Total Quantity - InTransit	20.000
Total Weight - Shipment	2,184.000	Total Weight - InTransit	2,184.000
Total Volume - Shipment	78.792	Total Volume - InTransit	78.792
Doc Total - Shipment	451.50	Doc Total - InTransit	451.50
Total Cartons			
Last PO Receipt	10085		

OK Cancel Print Copy PO Reserve Inv Landed Cost Set Container Status

If you later decide to remove the fields from the screen, you can come back into the Container Row Fields screen and do so.

Pre-Defined Landed Costs and Distributions

Administration > Achieve One Set Up > Achieve Container Management > Pre-Defined Landed Cost Code

If you are using landed costs and you use the same ones over and over again, you can use this screen to set up pre-defined landed cost templates to make it easier to assign them in the Container Entry screen.

Pre-Defined Landed Costs and Distributions

Pre-Defined Landed Cost Code:

Description:

#	Landed Cost Code	Landed Cost Description	Landed Cost Allocation By	Landed Cost Amount
1	IN	pre defined insurance	Quantity	10.00

Pre-Defined Landed Cost Code: Enter a code for the template (30 characters).

Description: Enter a description for the code (100 characters).

Landed Cost Code: Select the landed cost code from the list of standard SAP options.

Landed Cost Description: This will get filled in after you select the landed cost code.

Landed Cost Allocation By: Select the allocation method from the list of standard SAP options.

Landed Cost Amount: Enter in the amount for this landed cost line.

After you have entered in all of the lines for this template hit “Add”.

Once they have been added you can use them in the Container Entry screen which we will see later on in this document.

Container Entry Processing

The following instructions will demonstrate how to enter and maintain Container Management information in SAP Business One.

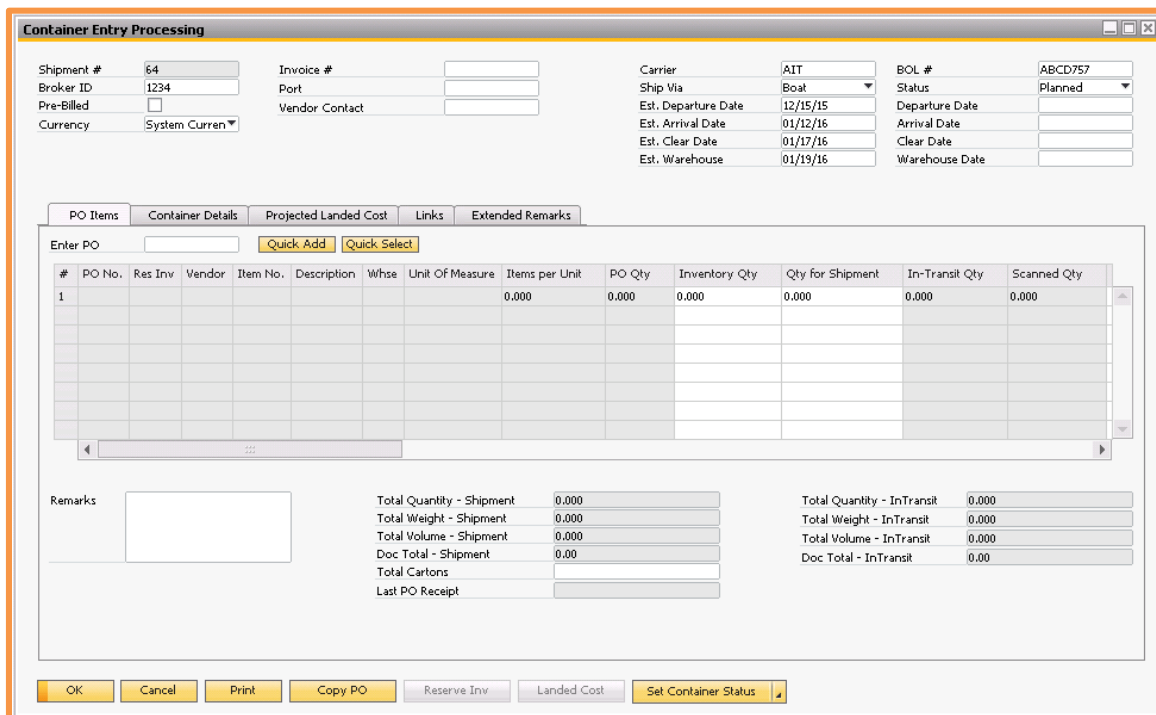
Note, once a Container shipment is entered it will need to be updated several times as new information is received.

Open the Container Entry Processing program from the menu.

Achieve One > Achieve Container Management > Container Entry Processing

The Container Entry document is initially created when you are informed that items are ready to ship and you have the carrier information and BOL number.

Step 1: Enter Header Information



The screenshot shows the 'Container Entry Processing' window with the following header information:

Shipment #	64	Invoice #		Carrier	AIT	BOL #	ABCD757
Broker ID	1234	Port		Ship Via	Boat	Status	Planned
Pre-Billed	<input type="checkbox"/>	Vendor Contact		Est. Departure Date	12/15/15	Departure Date	
Currency	System Curren			Est. Arrival Date	01/12/16	Arrival Date	
				Est. Clear Date	01/17/16	Clear Date	
				Est. Warehouse	01/19/16	Warehouse Date	

Below the header information, there are tabs for 'PO Items', 'Container Details', 'Projected Landed Cost', 'Links', and 'Extended Remarks'. The 'PO Items' tab is active, showing a table with the following columns: #, PO No., Res Inv, Vendor, Item No., Description, Whse, Unit Of Measure, Items per Unit, PO Qty, Inventory Qty, Qty for Shipment, In-Transit Qty, and Scanned Qty. The table contains one row with the following values:

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse	Unit Of Measure	Items per Unit	PO Qty	Inventory Qty	Qty for Shipment	In-Transit Qty	Scanned Qty
1								0.000	0.000	0.000	0.000	0.000	0.000

At the bottom of the window, there are several summary fields and buttons:

Remarks		Total Quantity - Shipment	0.000	Total Quantity - InTransit	0.000
		Total Weight - Shipment	0.000	Total Weight - InTransit	0.000
		Total Volume - Shipment	0.000	Total Volume - InTransit	0.000
		Doc Total - Shipment	0.00	Doc Total - InTransit	0.00
		Total Cartons			
		Last PO Receipt			

Buttons at the bottom include: OK, Cancel, Print, Copy PO, Reserve Inv, Landed Cost, and Set Container Status.

Shipment: The shipment number will be entered automatically by the system.

Broker: Enter the Broker ID (30 characters).

Pre-Billed: This box only appears if pre-billing was selected in the Container Defaults. Check the box if items on this container will be pre-billed.

Currency: Select if you want the currency displayed in System or Local Currency

Carrier: Enter the carrier or ship name (30 characters).

Ship Via: Select the Ship Via from your list of options.

Est. Departure Date: Enter the Estimated Departure Date, which is the date when the items are expected to ship from the foreign port. The system will automatically calculate the estimated dates for arrival, clearing, and receipt at the warehouse based on the Ship Via settings. You can change these dates if necessary.

Est. Arrival Date: This field represents the date the material is expected at the destination port.

Est. Clear Date: This field represents the date the material is expected to clear customs and be available for transport to the warehouse

Est. Warehouse Date: This field represents the date the material is expected to arrive at the warehouse.

BOL #: Enter the Bill of Lading number (30 characters).

Status: The status is initially set to “Planned”. This will be changed as the shipment progresses through its stages.

Departure Date: This field will be left blank initially. The system date will be filled in as the shipment completes each stage and the actual dates of each event are known.

Arrival Date: This field will be left blank initially. The system date will be filled in as the shipment completes each stage and the actual dates of each event are known.

Clear Date: This field will be left blank initially. The system date will be filled in as the shipment completes each stage and the actual dates of each event are known.

Warehouse Date: This field will be left blank initially. The system date will be filled in as the shipment completes each stage and the actual dates of each event are known.

Remarks: Enter any desired remarks related to the shipment in the field at the bottom of the screen (200 characters).

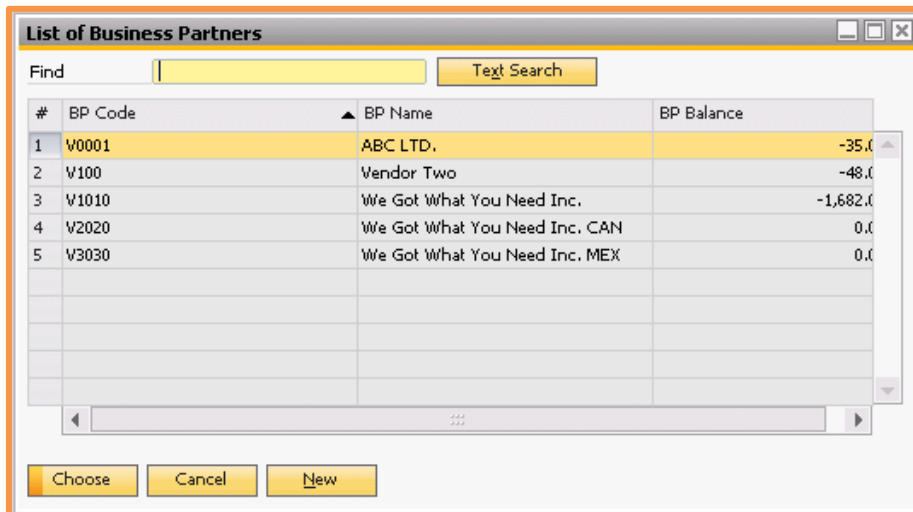
Note: Other fields may appear on the Container Tracking header if user-defined fields have been created and defined in the Container Header Fields setup section. Appropriate data may be entered or edited in these fields at any time during the shipment process.

Step 2: Enter Items

There are multiple ways to bring items into the Container Entry screen.

Copy PO

The first is by pressing “Copy PO” which brings up a list of vendors to select from.



After you select the vendor, a second window opens up displaying the vendor’s open PO’s. Use the triangle next to the PO numbers to expand the view so that you can see the individual items on each PO, or use the “Expand All” button at the bottom of the screen to see all of them.

PO No.	Line No.	Item Code	Description	Open Quantity	UOM	Shipped Quantity	Selected	Doc No.	Del. Date	Warehouse	BaseAtCard	Shipping Method	Ship To Code	Unit Cost
▶	10001						<input type="checkbox"/>							
▶	10002						<input type="checkbox"/>							
▶	10022						<input type="checkbox"/>							
▶	10030						<input type="checkbox"/>							
▶	10033						<input type="checkbox"/>							
▶	10040						<input type="checkbox"/>							
▶	10043						<input type="checkbox"/>							
▶	10046						<input type="checkbox"/>							
▶	10047						<input type="checkbox"/>							
▶	10056						<input type="checkbox"/>							
▶	10057						<input type="checkbox"/>							
▶	10064						<input type="checkbox"/>							
▶	10065						<input type="checkbox"/>							
▶	10067						<input type="checkbox"/>							
▶	10068						<input type="checkbox"/>							
▶	10069						<input type="checkbox"/>							
▶	10080						<input type="checkbox"/>							
▶	10081						<input type="checkbox"/>							
▶	10082						<input type="checkbox"/>							
▶	10083						<input type="checkbox"/>							
▶	10094						<input type="checkbox"/>							
▼	10100						<input type="checkbox"/>							
0	▶	PS001	Poland Spring - Sparkling	50.00	Case	50.00	<input checked="" type="checkbox"/>	101	09/04/15	01		International Shipping		25.00
▼	10106						<input type="checkbox"/>							
0	▶	ITEM003	Item test1	6.00	Manual	6.00	<input checked="" type="checkbox"/>	107	09/15/15	01		International Shipping		5.00
▼	10115						<input type="checkbox"/>							
0	▶	PS001	Poland Spring - Sparkling	0.25	Case	0.25	<input checked="" type="checkbox"/>	116	10/12/15	03		International Shipping		25.00

Copy Cancel Expand All Collapse All

Check the box in the “Selected” column to indicate which items are being shipped. You can select all items from a PO by checking the box on the line that shows the PO number. The system will also automatically check the box if you enter a value in the “Shipped Quantity” column.

- If using **Achieve Style**, you may select all sizes of a style by checking the box on the line that shows the style code.

Note: You may select items from more than one PO.

For each item that is selected you can confirm or change the quantity to reflect the quantity that is being shipped.

When all quantities and items are complete press “Copy”.

Enter PO - Quick Select

The second option would be to use the Quick Select button right above the item grid.

To use this option start by entering the PO Number you want to work with into the Enter PO field and clicking on Quick Select.

Container Entry Processing

Shipment # Invoice #
 Broker ID Port
 Pre-Billed Vendor Contact
 Currency

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse
1	⇒ 10100		⇒ V1010	⇒ PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	01
2	⇒ 10106		⇒ V1010	⇒ ITEM003	Item test1	01
3	⇒ 10115		⇒ V1010	⇒ PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	03

The PO item selection window will open up with only that one PO showing.

Select Items to Copy

PO No.	Line No.	Item Code	Description	Open Quantity	UOM	Shipped Quantity	Selected	Doc No.	Del. Date	Warehouse	B..
10094	0	⇒ PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	50.00	Case	0.00	<input type="checkbox"/>	95	07/24/15	02	

Check the box in the “Selected” column to indicate which items are being shipped. Note that you may select all items from the PO by checking the box on the line that shows the PO number. The system will also automatically check the box if you enter a value in the “Shipped Quantity” column.

- If using **Achieve Style**, you may select all sizes of a style by checking the box on the line that shows the style code.

For each item that is selected you can confirm or change the quantity to reflect the quantity that is being shipped.

When all quantities and items are complete press “Copy”.

Enter PO - Quick Add

The third option would be to use the Quick Add button right above the item grid.

To use this option start by entering the PO Number you want to work with into the Enter PO field and clicking on Quick Add.

The screenshot shows the 'Container Entry Processing' window. At the top, there are input fields for Shipment # (64), Invoice #, Broker ID (1234), Port, Pre-Billed (checkbox), Vendor Contact, and Currency (System Curren). Below these are tabs for PO Items, Container Details, Projected Landed Cost, Links, and Extended Remarks. The 'Enter PO' field contains '10096' and the 'Quick Add' button is highlighted in orange. Below the buttons is a table with the following data:

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse
1	10100		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	01
2	10106		V1010	ITEM003	Item test1	01
3	10115		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	03

All open line items and quantities from that PO will then be automatically copied into the Container Entry without the user to have to make any manual selections.

The screenshot shows the 'Container Entry Processing' window after the 'Quick Add' action. The 'Enter PO' field now contains '10094'. The table below has been updated with a new row highlighted in orange:

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse	Unit Of Measure	Items per Unit	PO Qty	Inventory Qty	Qty for ...
1	10100		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	01	Case	24.000	50.000	1,200.000	50.000
2	10106		V1010	ITEM003	Item test1	01	Manual	1.000	6.000	6.000	6.000
3	10115		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	03	Case	24.000	0.250	6.000	0.250
1	10094		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	02	Case	24.000	20.000	480.000	50.000

No matter which method you use, the system copies the selected items and quantities into the Container Entry.

Container Entry Processing

Shipment # 64 Invoice # _____ Carrier AIT BOL # ABCD757
 Broker ID 1234 Port _____ Ship Via Boat Status Planned
 Pre-Billed Vendor Contact _____ Est. Departure Date 12/15/15 Departure Date _____
 Currency System Curren Est. Arrival Date 01/12/16 Arrival Date _____
 Est. Clear Date 01/17/16 Clear Date _____
 Est. Warehouse 01/19/16 Warehouse Date _____

PO Items Container Details Projected Landed Cost Links Extended Remarks

Enter PO [Quick Add](#) [Quick Select](#)

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse	Unit Of Measure	Items per Unit	PO Qty	Inventory Qty	Qty for ...
1	10100		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	01	Case	24.000	50.000	1,200.000	50.000
2	10106		V1010	ITEM003	Item test1	01	Manual	1.000	6.000	6.000	6.000
3	10115		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	03	Case	24.000	0.250	6.000	0.250

Remarks

Total Quantity - Shipment	56.250	Total Quantity - InTransit	0.000
Total Weight - Shipment	6,030.000	Total Weight - InTransit	0.000
Total Volume - Shipment	379,890.000	Total Volume - InTransit	0.000
Doc Total - Shipment	1,286.25	Doc Total - InTransit	0.00
Total Cartons			
Last PO Receipt			

OK Cancel Print Copy PO Reserve Inv Landed Cost Set Container Status

If necessary, repeat the process to select more items from different vendors and purchase orders.

Press “Add” to save the Container entry.

Step 3: Enter Container Details

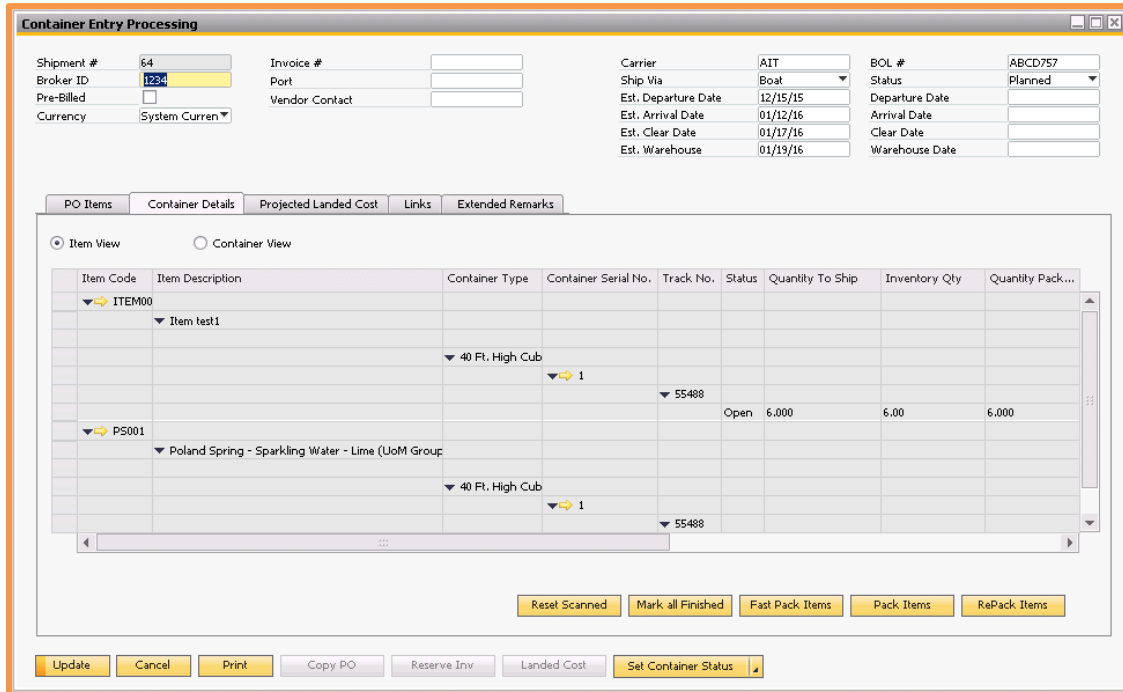
Pull the Container Entry document back up on the screen and go to the Container Details tab.

It is necessary to “pack” the shipment to indicate what containers are being used and to record the tracking numbers. There are two methods of packing the shipment.

Fast Pack

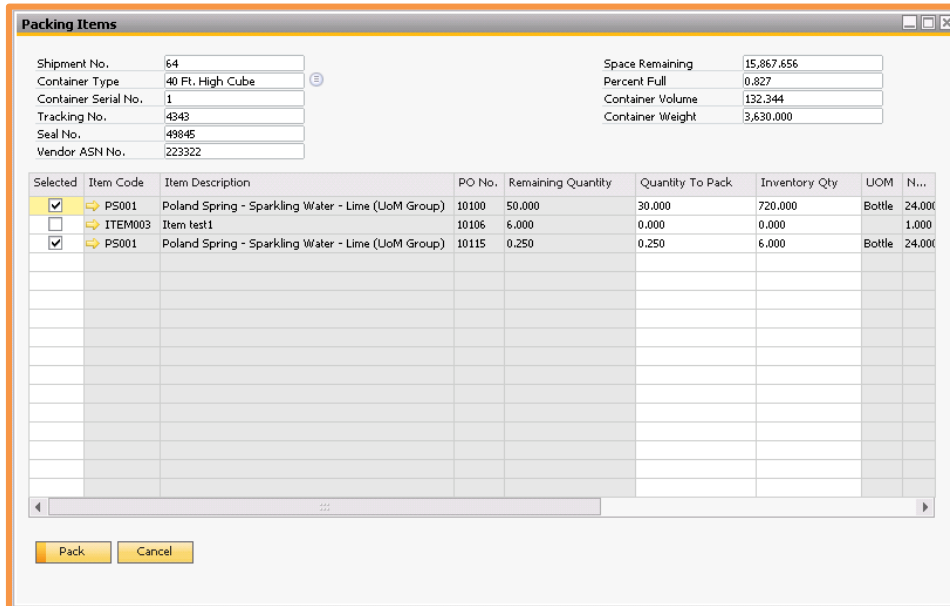
To indicate that all items and quantities are to be shipped in one container, press “Fast Pack Items”. The container selection screen appears. Enter the container type and tracking number. You may press TAB to see a list of valid container types.

Select the container type, and enter the tracking number. When the information has been entered, press “Pack”. The screen displays a summary of the container’s contents. You may view it by item or by container.



Pack Items

If your shipment is being sent in multiple containers you can use the “Pack Items” option instead of “Fast Pack” to have more control over which items and quantities are in which specific containers.



Packing Items

Shipment No. 64
 Container Type 40 Ft. High Cube
 Container Serial No. 1
 Tracking No. 4343
 Seal No. 49845
 Vendor ASN No. 223322

Space Remaining 15,867.656
 Percent Full 0.827
 Container Volume 132.344
 Container Weight 3,630.000

Selected	Item Code	Item Description	PO No.	Remaining Quantity	Quantity To Pack	Inventory Qty	UOM	N...
<input checked="" type="checkbox"/>	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	10100	50.000	30.000	720.000	Bottle	24.000
<input type="checkbox"/>	ITEM003	Item test1	10106	6.000	0.000	0.000		1.000
<input checked="" type="checkbox"/>	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	10115	0.250	0.250	6.000	Bottle	24.000

Buttons: Pack, Cancel

Select the container type for the first container and enter its serial and tracking numbers. You can also enter in a Seal number or Vendor ASN number if you have that information.

Then select the items that are packed in this container and enter their quantities (partial or full) into the “Quantity To Pack” field. Entering a value into that field will update the “Inventory Qty” field. You can also enter values directly into the “Inventory Qty” field, however if you do that, the “Quantity To Pack” field will NOT be updated. This was designed to make fractional changes to the inventory quantity without updating the actual SAP quantity.

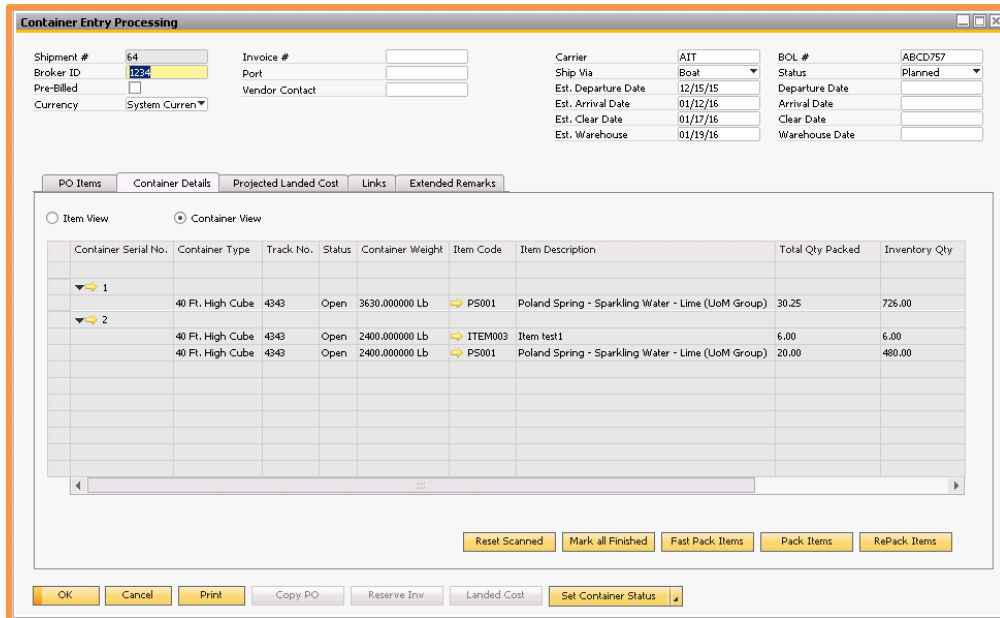
If you scroll over in the grid you will see a few more fields that you may want to use. You can enter in the Number of Packages that make up each line item’s quantity. There are also fields for the Packed Weight and Packed Volume which will be filled in automatically based on the quantity of each item you pack and the weight and volume of that item. That data will come from the Item Master record but you can override those values if necessary. This data is informational only.

Note: The right side of the header also displays some information. It will show you the container volume, weight, the percentage of the container that is full and the space remaining. This data is also informational only.

When the first container is completed, click on “Pack”, then update the container entry document. Repeat this process for additional containers until all of the items have been packed. Individual containers may have different tracking numbers or they may all have

the same tracking number. The tracking number for the first container will default to subsequent containers but may be changed.

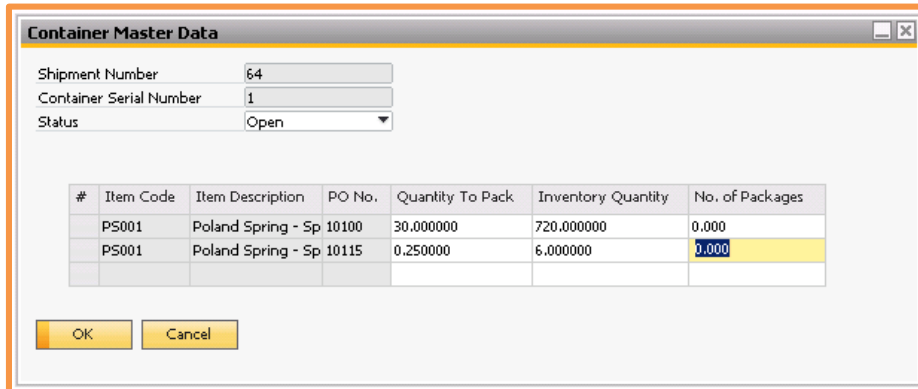
When all items are packed, the screen displays the items in their respective containers.



The packed quantity of each item will appear on the PO Items tab in the “In-Transit Qty” column.

Note: You can clear the packing information by clicking the “RePack Items” button on the Container Details tab.

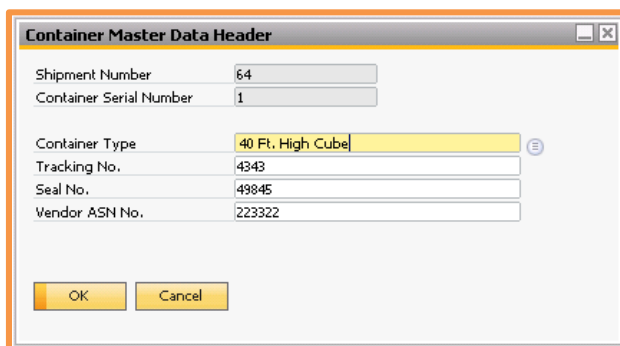
You can also change some of the package contents while they are still packed. If you click on the gold drill down arrow next to the Container Serial number it will open up the Container Master Data screen. In here you can edit the Quantity to Pack, the Inventory Quantity and the number of packages. There is also the option to change the Status of this specific container but we will discuss where that comes into play later on in this document.



#	Item Code	Item Description	PO No.	Quantity To Pack	Inventory Quantity	No. of Packages
	PS001	Poland Spring - Sp	10100	30.000000	720.000000	0.000
	PS001	Poland Spring - Sp	10115	0.250000	6.000000	0.000

If you right-click on an item line you will have the option to open the same window by choosing Edit Package Detail Row. You can also delete a package row with the right-click option and choosing Delete Package Detail Row.

Right-clicking on the Container Serial Number row you can either Delete or Edit the Package Header. If you choose Edit, the Container Master Data Header window will open up for you to make changes.



There are two other buttons on the bottom of the Container Details tab; Reset Scanned (only if using **Achieve Warehouse Management**) and Mark All Finished, which we will discuss later in this document.

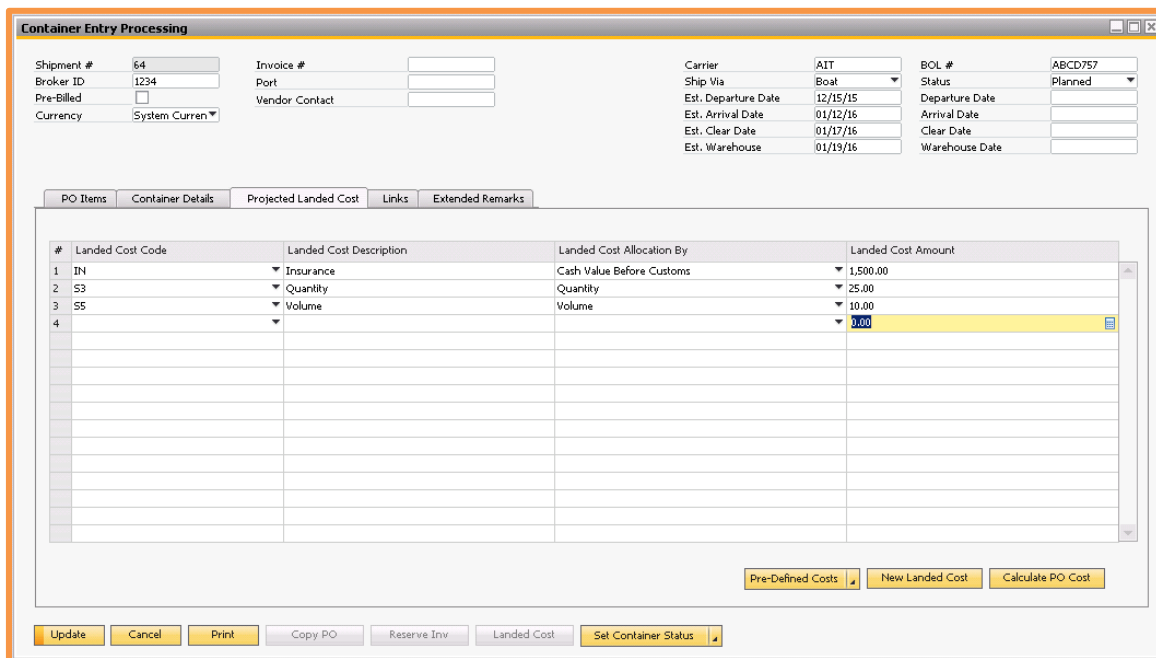
Step 4: Enter Projected Landed Costs

Entering projected landed costs on the Container document is optional. It provides a way to estimate the actual cost of the items before they are received into the warehouse. However you may skip this step if you do not use the Landed Cost feature of SAP Business One or if you do not know the costs until after the shipment is received.

You may enter projected landed costs whenever you are notified of them. It is not necessary to enter all costs at the same time. It is desirable but not required to have all costs entered by the time the items are received into the warehouse.

Note that the list of available landed cost types is taken from the standard list found in Administration > Setup > Purchasing > Landed Costs. Each cost type must include the appropriate GL account. You may access this entry screen by clicking on the “New Landed Cost” button.

Go to the Projected Landed Costs tab. Click on the first line, and select the code for one of the landed cost types. The allocation method for that expense defaults from the landed cost setup but you may change it if desired. Enter the amount of each cost type for this shipment.



The screenshot shows the 'Container Entry Processing' window with the 'Projected Landed Cost' tab selected. The interface includes a header section with various input fields for shipment and invoice details, a main data grid for cost entries, and a footer with action buttons.

#	Landed Cost Code	Landed Cost Description	Landed Cost Allocation By	Landed Cost Amount
1	IN	Insurance	Cash Value Before Customs	1,500.00
2	S3	Quantity	Quantity	25.00
3	SS	Volume	Volume	10.00
4				0.00

Buttons at the bottom of the grid include: Pre-Defined Costs, New Landed Cost, Calculate PO Cost, Update, Cancel, Print, Copy PO, Reserve Inv, Landed Cost, and Set Container Status.

If you have set up Pre-Defined Costs during your Container Management setup you can use the selection button to copy those to the grid instead of manually typing them all in.

Container Entry Processing

Shipment # 59 Invoice # _____ Carrier _____ BOL # _____
 Broker ID _____ Port _____ Ship Via _____ Status Planned
 Pre-Billed Vendor Contact _____ Est. Departure Date _____ Departure Date _____
 Currency Local Currency Est. Arrival Date _____ Arrival Date _____
 Est. Clear Date _____ Clear Date _____
 Est. Warehouse _____ Warehouse Date _____

PO Items Container Details **Projected Landed Cost** Links Extended Remarks

#	Landed Cost Code	Landed Cost Description	Landed Cost Allocation By	Landed Cost Amount
1				0.00

Pre-Defined Costs New Landed Cost Calculate PO Cost

OK Cancel Print Copy PO Reserve Inv Landed Cost Set Container

Pre-Defined Costs
 - Pre-Defined Costs
 Test LC - test landed cost
 test 2 - test LC 2

Achieve One System Message

Add the Pre-Defined Costs from 'test landed cost'?

Yes No

Container Entry Processing

Shipment # 59 Invoice # _____ Carrier _____ BOL # _____
 Broker ID _____ Port _____ Ship Via _____ Status Planned
 Pre-Billed Vendor Contact _____ Est. Departure Date _____ Departure Date _____
 Currency Local Currency Est. Arrival Date _____ Arrival Date _____
 Est. Clear Date _____ Clear Date _____
 Est. Warehouse _____ Warehouse Date _____

PO Items Container Details **Projected Landed Cost** Links Extended Remarks

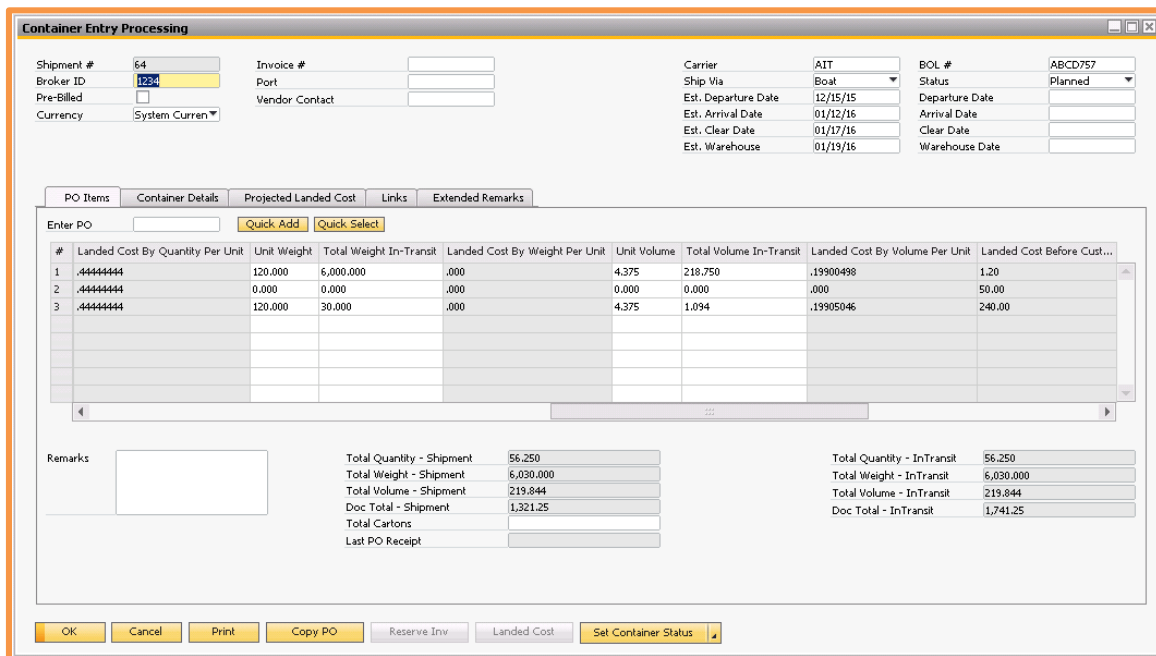
#	Landed Cost Code	Landed Cost Description	Landed Cost Allocation By	Landed Cost Amount
1	IN	Insurance	Quantity	10.00
2				0.00

Pre-Defined Costs New Landed Cost Calculate PO Cost

Update Cancel Print Copy PO Reserve Inv Landed Cost Set Container Status

When all entries are complete, press “Calculate PO Cost”. Note that if the calculation is not possible (for example the allocation method is by weight but one or more items on the shipment do not have any weight entered in the Item Master), you will receive an error message. You may correct the Item Master and then calculate the landed costs again. Press “Update” to save the changes.

When the costs are calculated, they are apportioned to the items according to the allocation method for each cost. The PO Items tab displays the calculated landed cost for each item per unit, and the total landed cost for each row.



#	Landed Cost By Quantity Per Unit	Unit Weight	Total Weight In-Transit	Landed Cost By Weight Per Unit	Unit Volume	Total Volume In-Transit	Landed Cost By Volume Per Unit	Landed Cost Before Cust...
1	.44444444	120.000	6,000.000	.000	4.375	218.750	.19900498	1.20
2	.44444444	0.000	0.000	.000	0.000	0.000	.000	50.00
3	.44444444	120.000	30.000	.000	4.375	1.094	.19905046	240.00

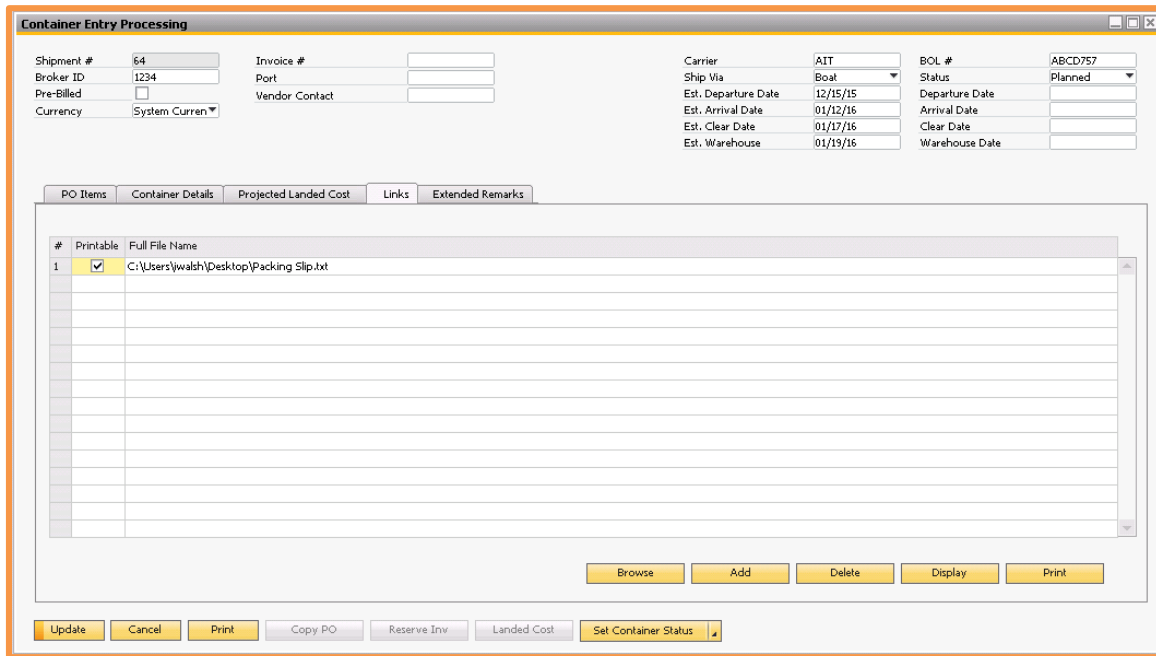
Remarks	Total Quantity - Shipment	56.250	Total Quantity - InTransit	56.250
	Total Weight - Shipment	6,030.000	Total Weight - InTransit	6,030.000
	Total Volume - Shipment	219.844	Total Volume - InTransit	219.844
	Doc Total - Shipment	1,321.25	Doc Total - InTransit	1,741.25
	Total Cartons			
	Last PO Receipt			

Note: You may add more landed costs or change existing amounts at any time before the actual Landed Cost function is performed.

If you choose to assign standard SAP Customs Groups to individual items, the program will calculate the customs percentage and amount for each item on the container then add this amount to the apportioned amounts for the landed costs. In this case, customs should not be included in the list of landed cost types.

Step 5: Container Links

The Links tab of the Container Entry screen allows you to attach various documents relating to the shipment. These may be scanned shipping documents, spreadsheets, PDF copies of sales orders, or any other type of file that is saved on your network.



To link a document, place the cursor on the first empty Full File Name line on the screen. Then type the full path name of the file or use the “Browse” button at the bottom to search for it in Windows Explorer. Remember that if you want this file to be accessible to all users from all machines, the path must be to a network share that they will have access to. If the file is printable, check the box at the beginning of the row. Repeat until all linked documents are entered and hit “Update”.

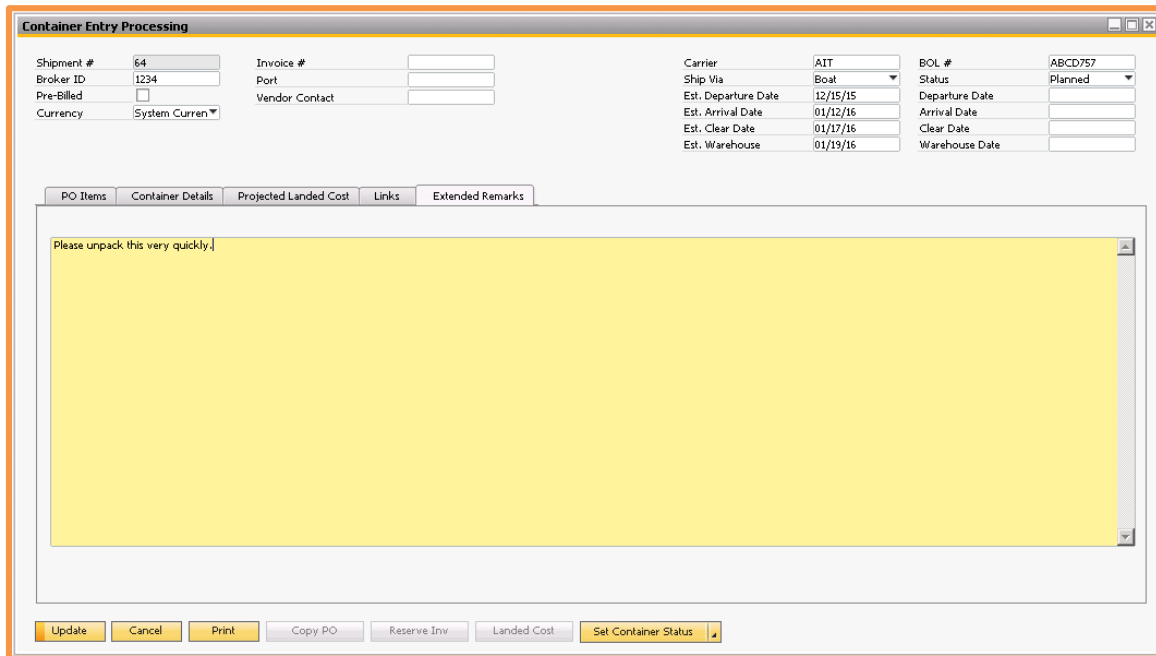
You may display or print the file at any time by using the buttons at the bottom of the screen.

Note: The program necessary to open the file (Acrobat, Excel, Word, etc.) must be installed on the SAP server and the local user’s machine.

Links may be added or changed at any time during container processing.

Step 6: Extended Remarks

The Extended Remarks tab provides space for any instructions, references, or other information regarding the shipment. You may enter up to 256,000 characters in this space.



The screenshot shows the 'Container Entry Processing' window with the 'Extended Remarks' tab selected. The interface includes a header with various data fields and a large text area for entering remarks.

Shipment #	64	Invoice #		Carrier	AIT	BOL #	ABCD757
Broker ID	1234	Port		Ship Via	Boat	Status	Planned
Pre-Billed	<input type="checkbox"/>	Vendor Contact		Est. Departure Date	12/15/15	Departure Date	
Currency	System Curren			Est. Arrival Date	01/12/16	Arrival Date	
				Est. Clear Date	01/17/16	Clear Date	
				Est. Warehouse	01/19/16	Warehouse Date	

PO Items Container Details Projected Landed Cost Links **Extended Remarks**

Please unpack this very quickly.

Update Cancel Print Copy PO Reserve Inv Landed Cost Set Container Status

Extended remarks may be entered, added, or edited at any time during container processing.

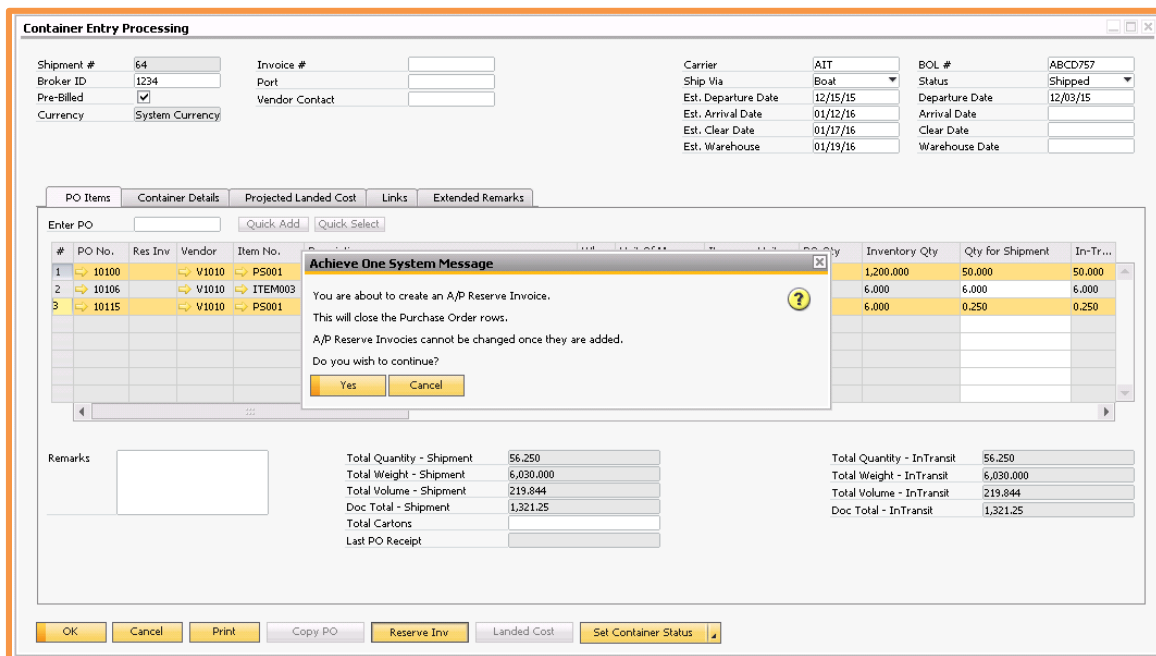
Container Processing

After the initial entry of the container information, the shipment will go through a number of stages before it reaches your warehouse. As each stage occurs you can update the Container Entry document so that the status is current and any new information is included.

Pre-Billing

If the items are invoiced before they are received you can use the pre-billing feature to enter the invoice as long as the status is either Shipped, At Port or Cleared.

To start make sure the Pre-Billed box on the top of the screen is checked off. Next, highlight the rows that are included on the invoice and click “Reserve Inv” to create an A/P Reserve invoice.



Container Entry Processing

Shipment # 64 Invoice #

Broker ID 1234 Port

Pre-Billed Vendor Contact

Currency System Currency

Carrier AIT BOL # ABCD757

Ship Via Boat Status Shipped

Est. Departure Date 12/15/15 Departure Date 12/03/15

Est. Arrival Date 01/12/16 Arrival Date

Est. Clear Date 01/17/16 Clear Date

Est. Warehouse 01/19/16 Warehouse Date

PO Items Container Details Projected Landed Cost Links Extended Remarks

Enter PO Quick Add Quick Select

#	PO No.	Res Inv	Vendor	Item No.	Inventory Qty	Qty for Shipment	In-Tr...
1	10100	<input checked="" type="checkbox"/>	V1010	PS001	1,200.000	50.000	50.000
2	10106	<input checked="" type="checkbox"/>	V1010	ITEM003	6.000	6.000	6.000
3	10115	<input checked="" type="checkbox"/>	V1010	PS001	6.000	0.250	0.250

Achieve One System Message

You are about to create an A/P Reserve Invoice.
This will close the Purchase Order rows.
A/P Reserve Invoices cannot be changed once they are added.
Do you wish to continue?

Yes Cancel

Remarks

Total Quantity - Shipment 56.250 Total Quantity - InTransit 56.250

Total Weight - Shipment 6,030.000 Total Weight - InTransit 6,030.000

Total Volume - Shipment 219.844 Total Volume - InTransit 219.844

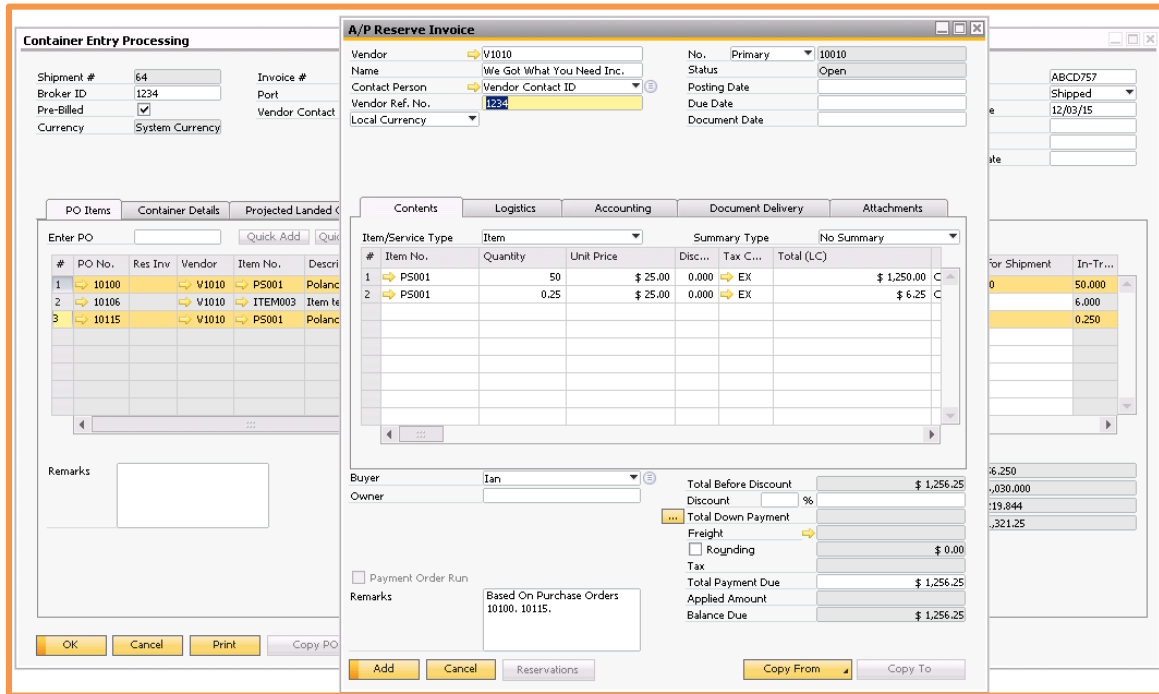
Doc Total - Shipment 1,321.25 Doc Total - InTransit 1,321.25

Total Cartons

Last PO Receipt

OK Cancel Print Copy PO Reserve Inv Landed Cost Set Container Status

A message appears to remind you that creating the Reserve Invoice will close the PO rows and that invoices cannot be changed once they are added. Click on “Yes” to continue.



The system opens the A/P Reserve Invoice screen and creates the invoice for the items that were selected. The document is not added automatically though. Enter a posting date and make any other changes if necessary (e.g. change the prices of the items if they do not match the actual invoice received from the vendor).

When the invoice is correct, click on “Add”. The screen returns to the Container document. The Reserve Invoice number is now displayed on each row.

Container Entry Processing

Shipment # 54 Invoice # Carrier BOL #
 Broker ID Ship Via Status Received
 Pre-Billed Port Est. Departure Date 07/24/15
 Currency System Currency Vendor Contact Est. Arrival Date Arrival Date 08/17/15
 Est. Clear Date Clear Date 08/17/15
 Est. Warehouse Warehouse Date 08/17/15

PO Items Container Details Projected Landed Cost Links Extended Remarks

Enter PO Quick Add Quick Select

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse	Unit Of Measure	Items per Unit	PO Qty	Inventory Qty	Qty for Shipment	In-Tra...
1	10094	10002	V1010	PS001	Poland Spring - Sparkling Water - Lime (LoM Group)	02	Case	24.000	30.000	720.000	30.000	30.000

Remarks

Total Quantity - Shipment	30.000	Total Quantity - InTransit	30.000
Total Weight - Shipment	3,600.000	Total Weight - InTransit	3,600.000
Total Volume - Shipment	131.250	Total Volume - InTransit	131.250
Doc Total - Shipment	750.00	Doc Total - InTransit	750.00
Total Cartons	<input type="text"/>		
Last PO Receipt	<input type="text"/>		

OK Cancel Print Copy PO Reserve Inv Landed Cost Set Container Status

Note: It is possible that not all items are invoiced on the same document. In this case select the items for the first document and create the Reserve Invoice, then select additional items for a second Reserve Invoice. If items from different POs are selected together they will be combined into a single Reserve Invoice.

In the case of items from multiple vendors you may select all items from different vendors together and the system will create a separate A/P Reserve Invoice for each vendor.

If prices were changed on the Reserve Invoice the system will automatically change the prices on the container entry document to match the new prices. Landed costs will also be recalculated accordingly.

Note: If the Use Pre-Billing setting is not selected in the Container Management Configuration screen, then none of the above features will be available in container entry.

Change Container Status

You may change the status of the container as information is received about its progress. Note that it is not necessary to use each status. For example, if the shipment is pre-cleared by customs you may skip “At Port” and go directly to “Cleared”.

Ship Items

To indicate that the items have been shipped, press the “Set Container Status” button and select “Shipped”.

The screenshot shows the 'Container Entry Processing' window. At the top, there are several input fields for Shipment # (64), Invoice #, Carrier (AIT), Ship Via (Boat), BOL # (ABCD757), Broker ID (1234), Port, Est. Departure Date (12/15/15), Status (Shipped), Pre-Billed (checked), Vendor Contact, Est. Arrival Date (01/12/16), Departure Date (12/03/15), Currency (System Currency), Est. Clear Date (01/17/16), Arrival Date, and Est. Warehouse (01/19/16), Warehouse Date.

Below the form is a table with columns: #, PO No., Res Inv, Vendor, Item No., Description, Whse, Unit Of Measure, Items per Unit, PO Qty, Inventory Qty, Qty for Shipment, and In-Tr... The table contains three rows of data for 'Poland Spring - Sparkling Water - Lime (UoM Group)'.

At the bottom, there is a 'Remarks' field, a summary table with 'Total Quantity - Shipment' (56.250) and 'Total Weight - Shipment' (6,030.000), and a dropdown menu for 'Set Container Status' with options: P - Planned, S - Shipped (highlighted), A - At Port, C - Cleared, W - Warehouse Receiving, R - Received, T - Complete, V - Void, and - Set Container Status.

The status code changes to “Shipped” and the current date is entered as the departure date. You may change the date if necessary. Press “Update” to save the changes.

Note: You cannot change the status to Shipped until the shipment has gone through the packing process.

Items At Port

When the shipment arrives at the port, press the “Set Container Status” button and select “At Port”.

Container Entry Processing

Shipment # 64 Invoice # _____ Carrier AIT BOL # ABCD757
 Broker ID 1234 Port _____ Ship Via Boat Status At Port
 Pre-Billed Vendor Contact _____ Est. Departure Date 12/15/15 Departure Date 12/03/15
 Currency System Currency Est. Arrival Date 01/12/16 Arrival Date 12/03/15
 Est. Clear Date 01/17/16 Clear Date _____
 Est. Warehouse 01/19/16 Warehouse Date _____

PO Items Container Details Projected Landed Cost Links Extended Remarks

Enter PO _____ Quick Add Quick Select

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse	Unit Of Measure	Items per Unit	PO Qty	Inventory Qty	Qty for Shipment	In-Tr...
1	10100		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	01	Case	24.000	50.000	1,200.000	50.000	50.000
2	10106		V1010	ITEM003	Item test1	01	Manual	1.000	6.000	6.000	6.000	6.000
3	10115		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	03	Case	24.000	0.250	6.000	0.250	0.250

Remarks _____

Total Quantity - Shipment	56.250	Total Quantity - InTransit	56.250
Total Weight - Shipment	6,030.000	Total Weight - InTransit	6,030.000
Total Volume - Shipment	219.844	Total Volume - InTransit	219.844
Doc Total - Shipment	1,321.25	Doc Total - InTransit	1,321.25
Total Cartons			
Last PO Receipt			

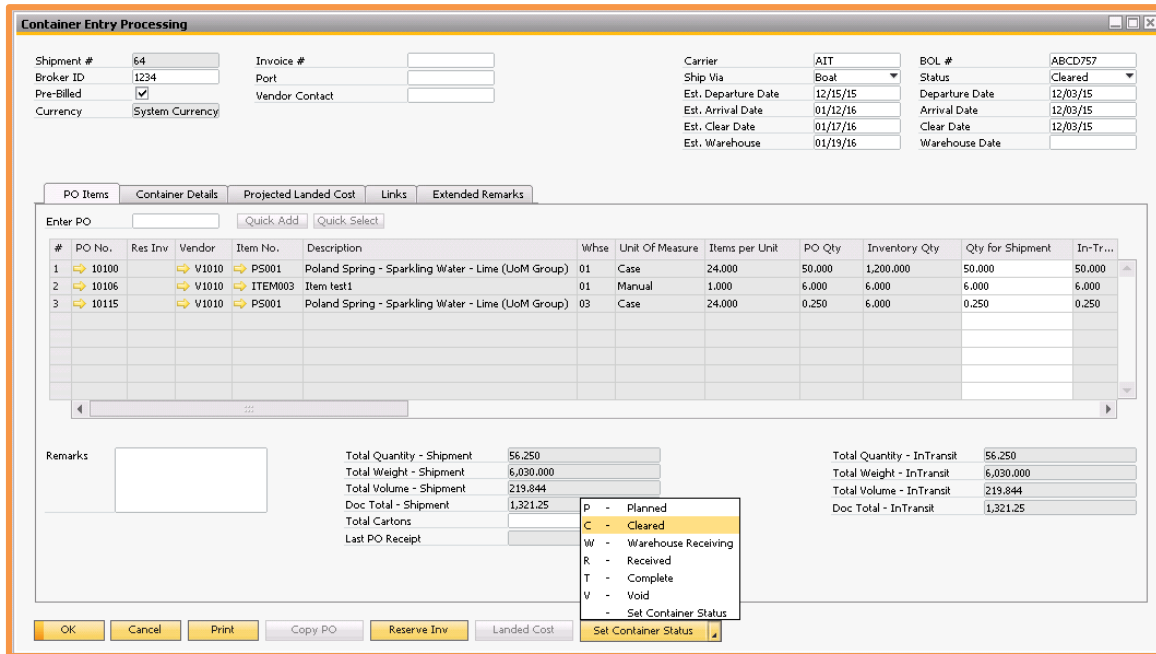
P - Planned
 A - At Port
 C - Cleared
 W - Warehouse Receiving
 R - Received
 T - Complete
 V - Void
 - Set Container Status

OK Cancel Print Copy PO Reserve Inv Landed Cost Set Container Status

The status is changed to “At Port” and the current date is entered as the arrival date. You may change the date if necessary. Press “Update” to save the changes.

Clear Customs

When the shipment clears customs, press the “Set Container Status” button and select “Cleared”.



The screenshot shows the 'Container Entry Processing' window. At the top, there are several input fields for Shipment # (64), Invoice #, Carrier (AIT), BOL # (ABCD757), Broker ID (1234), Port, Ship Via (Boat), Status (Cleared), Pre-Billed (checked), Vendor Contact, Est. Departure Date (12/15/15), Departure Date (12/03/15), Est. Arrival Date (01/12/16), Arrival Date (12/03/15), Est. Clear Date (01/17/16), Clear Date (12/03/15), and Est. Warehouse (01/13/16), Warehouse Date.

Below these fields are tabs for 'PO Items', 'Container Details', 'Projected Landed Cost', 'Links', and 'Extended Remarks'. The 'PO Items' tab is active, showing a table with columns: #, PO No., Res Inv, Vendor, Item No., Description, Whse, Unit Of Measure, Items per Unit, PO Qty, Inventory Qty, Qty for Shipment, and In-Tr... The table contains three rows of data for different items.

At the bottom of the window, there are buttons for 'OK', 'Cancel', 'Print', 'Copy PO', 'Reserve Inv', 'Landed Cost', and 'Set Container Status'. A dropdown menu is open from the 'Set Container Status' button, showing options: 'P - Planned', 'C - Cleared' (highlighted), 'W - Warehouse Receiving', 'R - Received', 'T - Complete', 'V - Void', and '- Set Container Status'.

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse	Unit Of Measure	Items per Unit	PO Qty	Inventory Qty	Qty for Shipment	In-Tr...
1	10100		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	01	Case	24.000	50.000	1,200.000	50.000	50.000
2	10106		V1010	ITEM003	Item test1	01	Manual	1.000	6.000	6.000	6.000	6.000
3	10115		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	03	Case	24.000	0.250	6.000	0.250	0.250

Summary statistics at the bottom right:

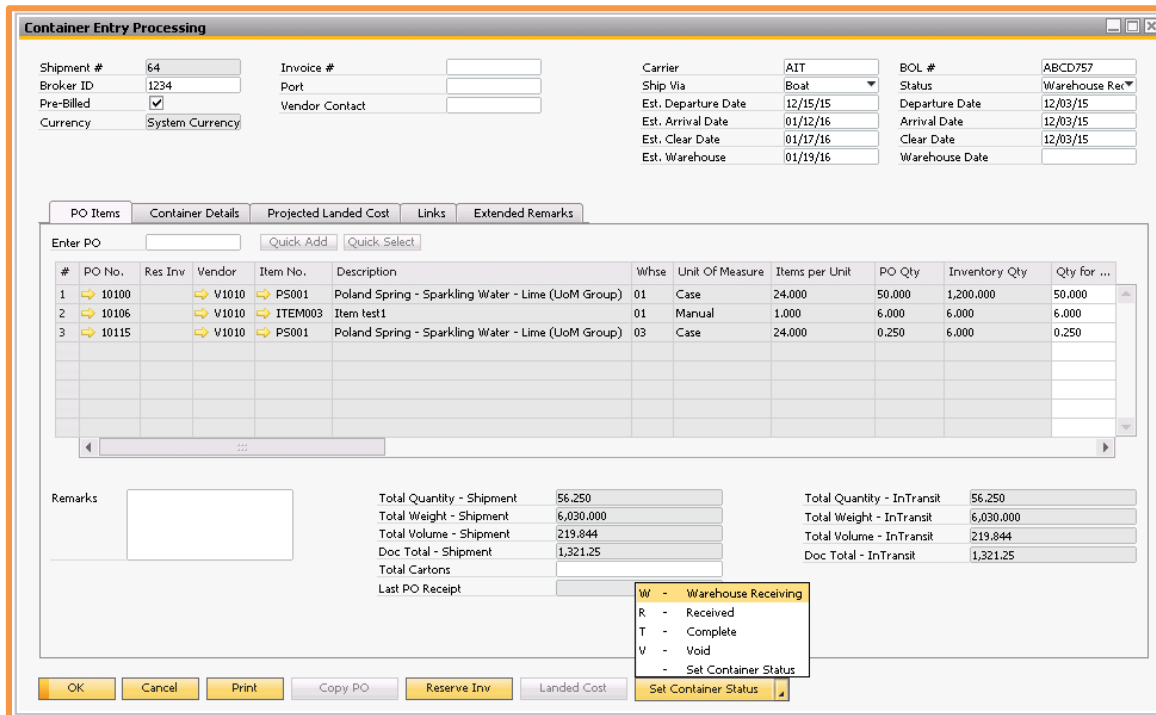
Total Quantity - Shipment	56.250	Total Quantity - InTransit	56.250
Total Weight - Shipment	6,030.000	Total Weight - InTransit	6,030.000
Total Volume - Shipment	219.844	Total Volume - InTransit	219.844
Doc Total - Shipment	1,321.25	Doc Total - InTransit	1,321.25

The status is changed to “Cleared” and the current date is entered as the clear date. You may change the date if necessary. Press “Update” to save the changes.

Warehouse Receiving

If using **Achieve Warehouse Management**, this is the status that the Container must be set to before you can receive it on your handheld devices.

When the shipment is ready to be received on the handhelds, press the “Set Container Status” button and select “Warehouse Receiving”.



Container Entry Processing

Shipment # 64 Invoice # _____ Carrier AIT BOL # ABCD757
 Broker ID 1234 Port _____ Ship Via Boat Status Warehouse Rec
 Pre-Billed Vendor Contact _____ Est. Departure Date 12/15/15 Departure Date 12/03/15
 Currency System Currency Est. Arrival Date 01/12/16 Arrival Date 12/03/15
 Est. Clear Date 01/17/16 Clear Date 12/03/15
 Est. Warehouse 01/19/16 Warehouse Date _____

PO Items Container Details Projected Landed Cost Links Extended Remarks

Enter PO Quick Add Quick Select

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse	Unit Of Measure	Items per Unit	PO Qty	Inventory Qty	Qty for ...
1	10100		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	01	Case	24.000	50.000	1,200.000	50.000
2	10106		V1010	ITEM003	Item test1	01	Manual	1.000	6.000	6.000	6.000
3	10115		V1010	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	03	Case	24.000	0.250	6.000	0.250

Remarks

Total Quantity - Shipment	56.250	Total Quantity - InTransit	56.250
Total Weight - Shipment	6,030.000	Total Weight - InTransit	6,030.000
Total Volume - Shipment	219.844	Total Volume - InTransit	219.844
Doc Total - Shipment	1,321.25	Doc Total - InTransit	1,321.25
Total Cartons			
Last PO Receipt			

W - Warehouse Receiving
 R - Received
 T - Complete
 V - Void
 - Set Container Status

OK Cancel Print Copy PO Reserve Inv Landed Cost Set Container Status

See the section below labeled **Container Management with Achieve Warehouse Management** for this full process.

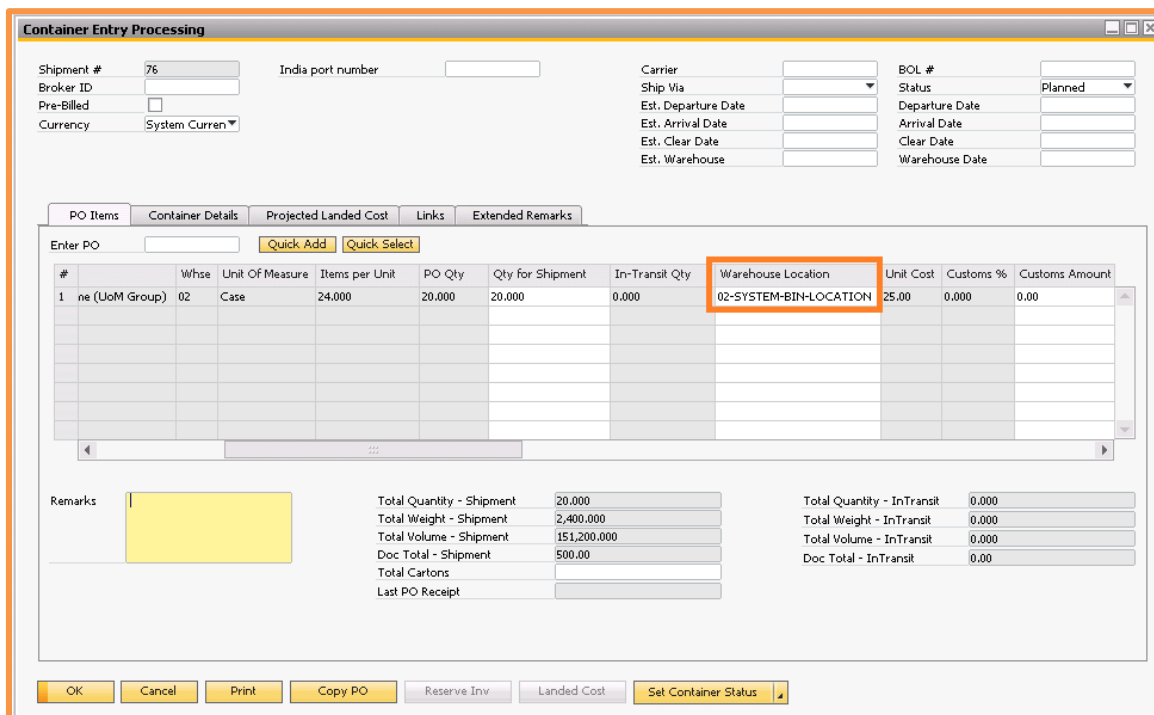
Receive Items

(Note: If using Achieve Warehouse Management, see the section below labeled Container Management with Achieve Warehouse Management for the full receive items process).

When receiving any item into the warehouse it is important to verify that the shipment is accurate. Warehouse personnel should compare the items received to those on the container document or on the original Purchase Order(s). If there are any discrepancies in the items or their quantities it should be noted.

When discrepancies exist the container entry document must be changed to reflect the actual receipt. To do this you may have to edit or delete container detail or headers rows. You may also have to use the “RePack Items” function to completely clear the packaging so that adjustments can be made. If you clear the packaging you will need to pack the again using either the “Fast Pack” or “Pack Items” options after you make your adjustments.

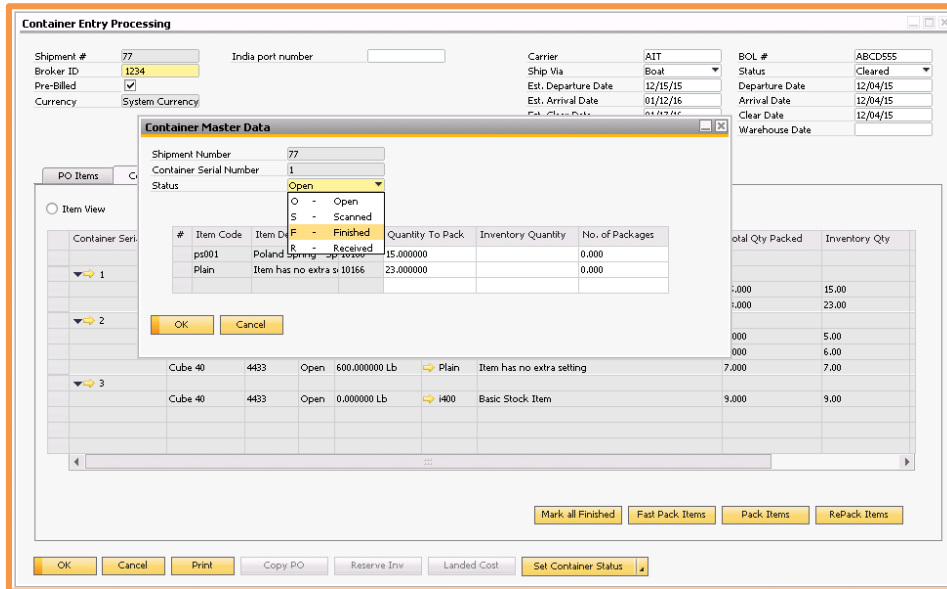
Note: If you are receiving items into a Bin enabled warehouse you will need to pay attention to the Warehouse Location field on the PO Items tab. Based on your SAP settings it should default a location into that field for you. If it does not or you just want to change the bin location that the line items should be received into, make sure to update it now before you change the status to “Received”.



#	Whse	Unit Of Measure	Items per Unit	PO Qty	Qty for Shipment	In-Transit Qty	Warehouse Location	Unit Cost	Customs %	Customs Amount
1	ne (UoM Group)	02	Case	24.000	20.000	20.000	02-SYSTEM-BIN-LOCATION	25.00	0.000	0.00

Once the receipt is verified and any corrections have been made, you will need to mark the completed containers as “Finished”. To do this go to the Container Details tab.

If you are only receiving in some of the containers on the shipment you can mark them Finished individually by opening up their Container Master Data screens (which we saw earlier) and changing their statuses to “Finished”.



If you are receiving all of the containers on the shipment then you can set them all as “Finished” at once by clicking on the Mark All Finished button on the bottom of the screen.

Container Entry Processing

Shipment # 77 India port number

Carrier AIT BOL # ABCD555

Broker ID 1234 Ship Via Boat Status Cleared

Pre-Billed Est. Departure Date 12/15/15 Departure Date 12/04/15

Currency System Currency Est. Arrival Date 01/12/16 Arrival Date 12/04/15

Est. Clear Date 01/17/16 Clear Date 12/04/15

Est. Warehouse 01/19/16 Warehouse Date

PO Items Container Details Projected Landed Cost Links Extended Remarks

Item View Container View

Container Serial No.	Container Type	Track No.	Status	Container Weight	Item Code	Item Description	Total Qty Packed	Inventory Qty
1	Cube 40	4433	Open	1800.000000 Lb	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)	15.000	15.00
	Cube 40	4433	Open	1800.000000 Lb	Plain	Item has no extra setting	23.000	23.00
2	Cube 40	4433	Open	600.000000 Lb	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)	5.000	5.00
	Cube 40	4433	Open	600.000000 Lb	i400	Basic Stock Item	6.000	6.00
	Cube 40	4433	Open	600.000000 Lb	Plain	Item has no extra setting	7.000	7.00
3	Cube 40	4433	Open	0.000000 Lb	i400	Basic Stock Item	9.000	9.00

Mark all Finished Fast Pack Items Pack Items RePack Items

OK Cancel Print Copy PO Reserve Inv Landed Cost Set Container Status

Now that the containers are marked as “Finished” press the “Set Container Status” button and select “Received”.

Container Entry Processing

Shipment # 77 India port number

Carrier AIT BOL # ABCD555

Broker ID 1234 Ship Via Boat Status Cleared

Pre-Billed Est. Departure Date 12/15/15 Departure Date 12/04/15

Currency System Currency Est. Arrival Date 01/12/16 Arrival Date 12/04/15

Est. Clear Date 01/17/16 Clear Date 12/04/15

Est. Warehouse 01/19/16 Warehouse Date

PO Items Container Details Projected Landed Cost Links Extended Remarks

Enter PO Quick Add Quick Select

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse	Unit Of Measure	Items per Unit	PO Qty	Qty for Shipment	In-Trans...
1	10166		v1010	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)	02	Case	24.000	20.000	20.000	20.000
2	10166		v1010	i400	Basic Stock Item	02	CS24	24.000	15.000	15.000	15.000
3	10166		v1010	Plain	Item has no extra setting	02	CS24	24.000	30.000	30.000	30.000

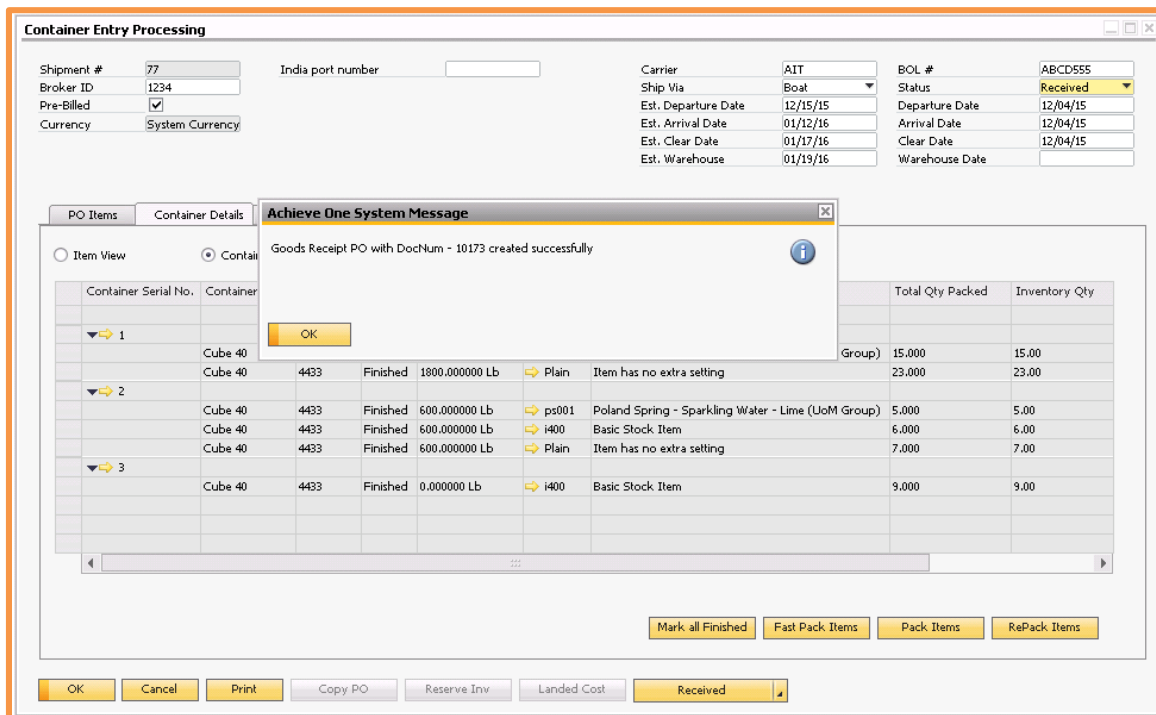
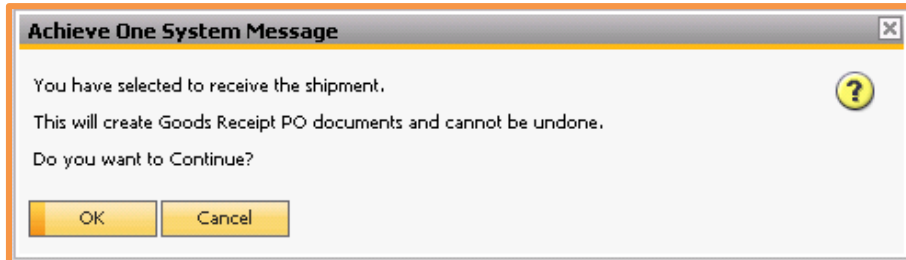
Remarks

Total Quantity - Shipment	65.000	Total Quantity - InTransit	65.000
Total Weight - Shipment	2,400.000	Total Weight - InTransit	2,400.000
Total Volume - Shipment	2.480	Total Volume - InTransit	2.480
Doc Total - Shipment	655.00	Doc Total - InTransit	1,965.10
Total Cartons			
Last PO Receipt			

P - Planned
C - Cleared
R - Received
T - Complete
V - Void
- Set Container Status

OK Cancel Print Copy PO Reserve Inv Landed Cost Set Container Status

As the status is changed it will confirm that you want to receive this shipment. Click on OK and it will try to create Goods Receipt PO's for the items and quantities on the container entry document.



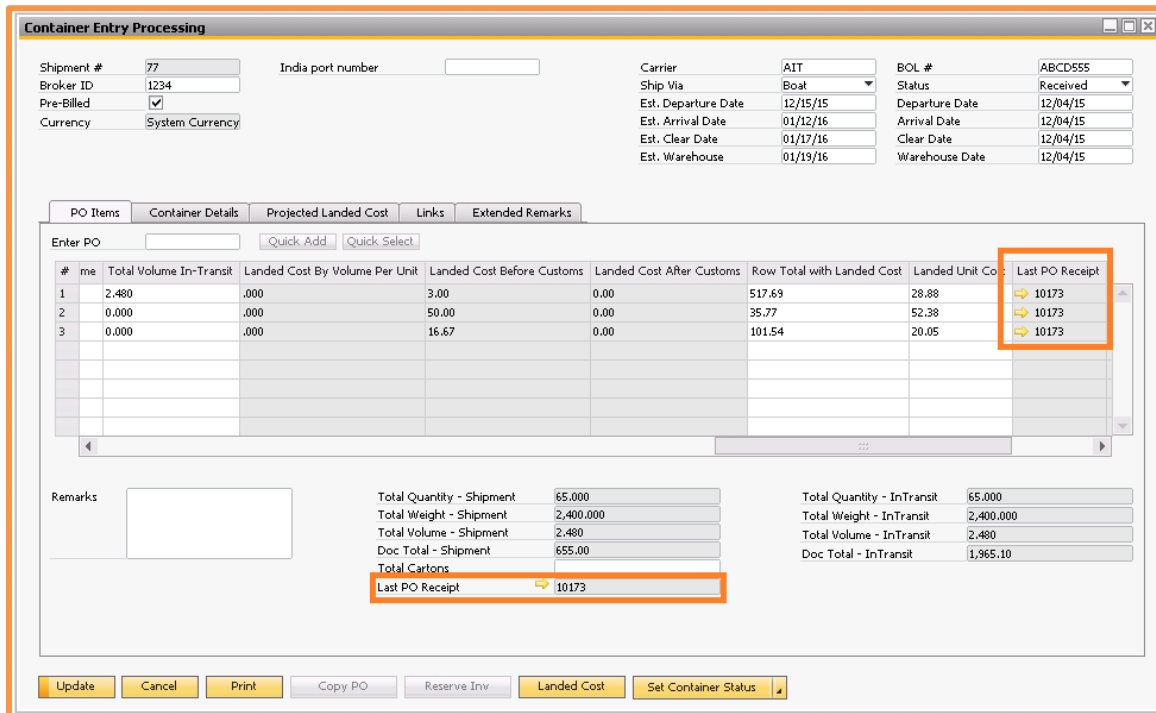
This is the receiving document which indicates that the items have been added to inventory. Note that the Goods Receipt PO cannot be changed once it is created.

During the creation of the Goods Receipt PO, if any of the items are managed by serial numbers or batches, the program will stop so that the serial or batch numbers may be entered. You will then need to add the document manually.

If multiple PO's or Reserve Invoices from the same vendor are included in the Container they will be combined into one Goods Receipt PO. If PO's or Reserve Invoices from

multiple vendors are included, the system will create one Goods Receipt PO for each vendor. Each Goods Receipt PO will be in the currency of its original base PO or Reserve Invoice.

The initial Goods Receipt PO number will be displayed in the footer area of the screen. In addition, each row displays the Goods Receipt PO number for that item. If there are multiple GRPOs, you can double click the field to get a complete listing for that line.



#	me	Total Volume In-Transit	Landed Cost By Volume Per Unit	Landed Cost Before Customs	Landed Cost After Customs	Row Total with Landed Cost	Landed Unit Cost	Last PO Receipt
1		2.480	.000	3.00	0.00	517.69	28.88	10173
2		0.000	.000	50.00	0.00	35.77	52.38	10173
3		0.000	.000	16.67	0.00	101.54	20.05	10173

Total Quantity - Shipment	65.000	Total Quantity - InTransit	65.000
Total Weight - Shipment	2,400.000	Total Weight - InTransit	2,400.000
Total Volume - Shipment	2.480	Total Volume - InTransit	2.480
Doc Total - Shipment	655.00	Doc Total - InTransit	1,965.10
Total Cartons			
Last PO Receipt	10173		

On the original PO's or Reserve Invoices, any row that has been received completely will be closed. Rows that have not been received or have been partially received will remain open. If all rows are closed the document will be closed.

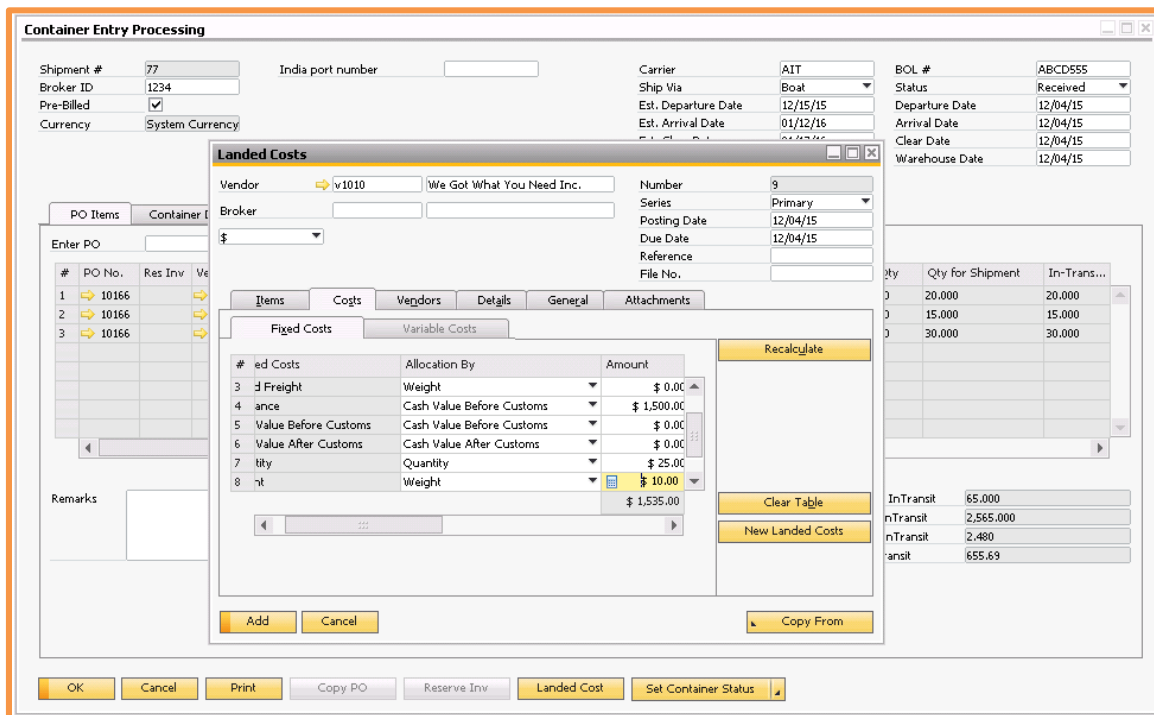
The container entry document status will now be "Received" and the current date is entered as the warehouse date. You may change the date if necessary.

If you did not receive in all of the containers for this shipment, then when subsequent shipments come in you will follow the same process, starting with changing the container's statuses to "Finished".

Landed Costs

When all of the landed costs have been entered, open the container document and press the “Landed Cost” button. Note that the Goods Receipt PO must have been created prior to this step.

The system opens a Landed Cost document which contains the items and costs from the container document. You may accept this document or make changes to it. Once the document looks good you can add it.



The screenshot shows the 'Container Entry Processing' window with a 'Landed Costs' dialog box open. The dialog box contains the following information:

Vendor: v1010 | We Got What You Need Inc. | Number: 9
Broker: | Series: Primary
Posting Date: 12/04/15 | **Due Date:** 12/04/15
Reference: | **File No.:**

Costs Table:

#	ed Costs	Allocation By	Amount
3	Freight	Weight	\$ 0.00
4	ance	Cash Value Before Customs	\$ 1,500.00
5	Value Before Customs	Cash Value Before Customs	\$ 0.00
6	Value After Customs	Cash Value After Customs	\$ 0.00
7	tity	Quantity	\$ 25.00
8	rt	Weight	\$ 10.00
			\$ 1,535.00

Buttons: Add, Cancel, Recalculate, Clear Table, New Landed Costs, Copy From

Summary Table:

Qty	Qty for Shipment	In-Trans...
0	20,000	20,000
0	15,000	15,000
0	30,000	30,000

Summary Values:
 InTransit: 65.000
 nTransit: 2,565.000
 nTransit: 2,480
 ansit: 655.69

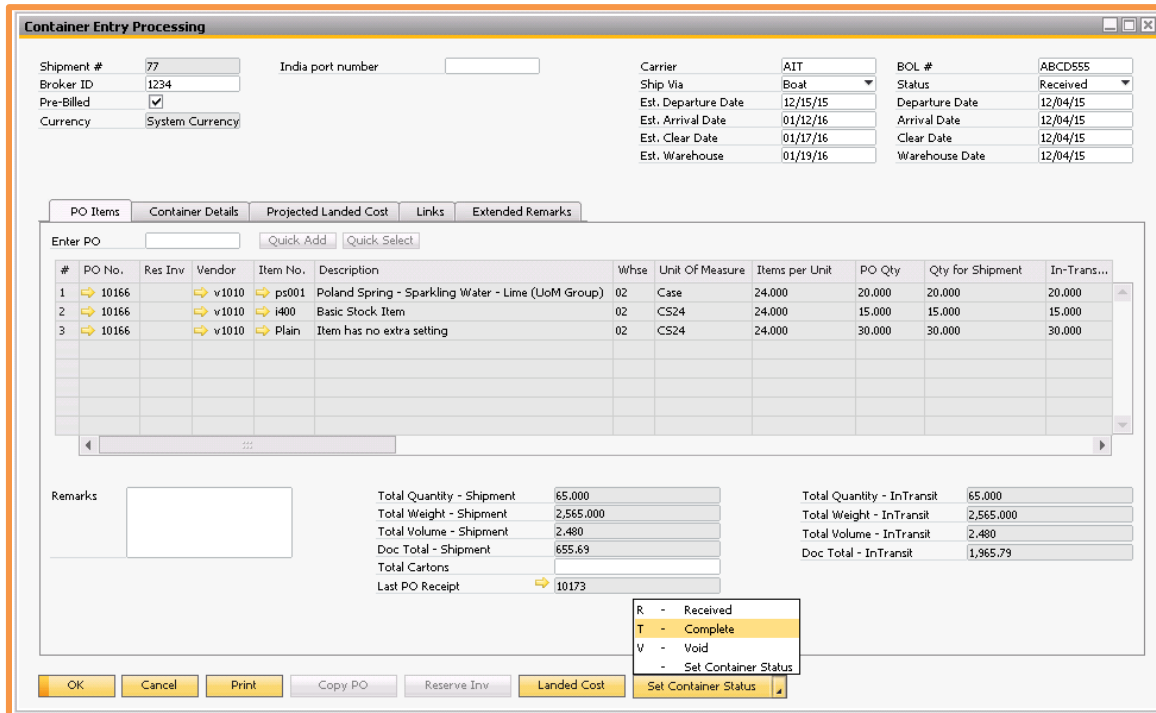
Buttons at the bottom: OK, Cancel, Print, Copy PO, Reserve Inv, Landed Cost, Set Container Status

If Goods Receipts from multiple vendors were created, a separate Landed Cost document will be created for each vendor as well. Each Landed Cost document will have the currency of its original base Goods Receipt PO and Purchase Order. This currency is applied to both the item costs and the additional costs.

Note: The standard SAP Business One functionality allows you to enter additional landed costs for the shipment at a later time creating a new Landed Cost document and using “Copy From” to copy in the original one.

Completed Shipment

When all landed costs and Goods Receipt PO's are finished, press the "Set Container Status" button and select "Complete".



Container Entry Processing

Shipment # 77 India port number Carrier AIT BOL # ABCD555
 Broker ID 1234 Ship Via Boat Status Received
 Pre-Billed Est. Departure Date 12/15/15 Departure Date 12/04/15
 Currency System Currency Est. Arrival Date 01/12/16 Arrival Date 12/04/15
 Est. Clear Date 01/17/16 Clear Date 12/04/15
 Est. Warehouse 01/19/16 Warehouse Date 12/04/15

PO Items Container Details Projected Landed Cost Links Extended Remarks

Enter PO Quick Add Quick Select

#	PO No.	Res Inv	Vendor	Item No.	Description	Whse	Unit Of Measure	Items per Unit	PO Qty	Qty for Shipment	In-Transit...
1	10166		v1010	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)	02	Case	24.000	20.000	20.000	20.000
2	10166		v1010	H400	Basic Stock Item	02	CS24	24.000	15.000	15.000	15.000
3	10166		v1010	Plain	Item has no extra setting	02	CS24	24.000	30.000	30.000	30.000

Remarks

Total Quantity - Shipment 65.000 Total Quantity - InTransit 65.000
 Total Weight - Shipment 2,565.000 Total Weight - InTransit 2,565.000
 Total Volume - Shipment 2.480 Total Volume - InTransit 2.480
 Doc Total - Shipment 655.69 Doc Total - InTransit 1,965.79
 Total Cartons
 Last PO Receipt 10173

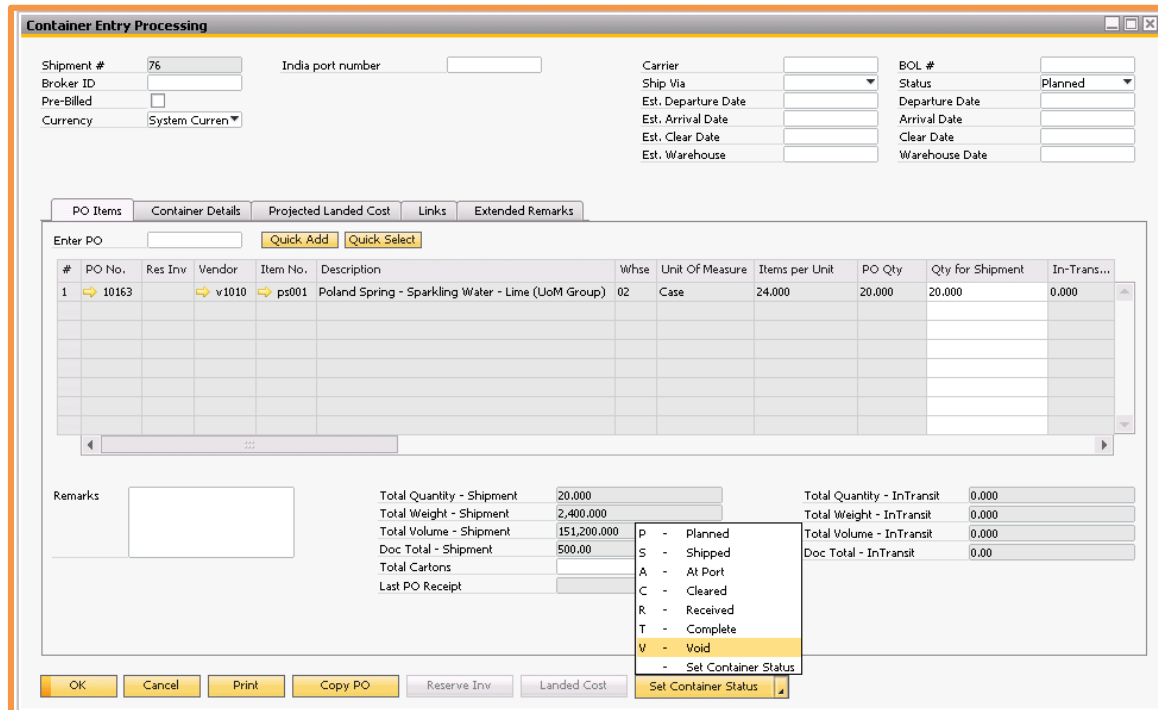
OK Cancel Print Copy PO Reserve Inv Landed Cost Set Container Status

- R - Received
- T - Complete**
- V - Void
- Set Container Status

The status changes to "Complete" and updates to save the changes. No further changes may be made to the container entry document once this is done.

Voided Shipment

If needed it is possible to void an entire container entry document. To do this, press the “Set Container Status” button and select “Void”.



Once the container entry has been voided, the Purchase Orders on it will be available to be copied into a new shipment.

Container Management with Achieve Warehouse Management

When you have **Achieve Warehouse Management** there are a couple of additional fields, buttons and processes that you need to be aware of.

Container Status

As we mentioned above there is an additional container status called “Warehouse Receiving”. This will be the status before Received that allows for a container shipment to be pulled up on the WMS handheld for receiving.

PO Items Tab

Scanned Qty

There is a new column called “Scanned Qty” on the PO Items tab. This field represents the actual quantity of each item scanned on the WMS handheld during the container receiving. This is the quantity that will be used when the Goods Receipt PO’s are created from the container entry.

Note: The quantity will be in the Inventory UoM.

#	Whse	Unit Of Measure	Items per Unit	PO Qty	Inventory Qty	Qty for Shipment	In-Transit Qty	Scanned Qty	Warehouse Location
1		parkling Water - Lime (UoM Group)	02 Case	24,000	20,000	480,000	20,000	20,000	02-REC
2		setting	02 Manual	1,000	15,000	15,000	15,000	15,000	02-REC
3			02 Manual	1,000	10,000	10,000	10,000	10,000	02-REC

Total Quantity - Shipment	45,000	Total Quantity - InTransit	45,000
Total Weight - Shipment	2,400,000	Total Weight - InTransit	2,400,000
Total Volume - Shipment	87,500	Total Volume - InTransit	87,500
Doc Total - Shipment	585.00	Doc Total - InTransit	585.00
Total Cartons			
Last PO Receipt			

Warehouse Location

As mentioned earlier, the “Warehouse Location” field will get filled in based on your SAP default settings. However with WMS, as you are scanning in a container using the handheld, you are able to specify the warehouse bin locations for the items. After scanning is completed, those locations from the handheld will then be updated in the “Warehouse Location” field and subsequently used when the Goods Receipt PO’s are created from the container entry.

Container Details Tab

There is a new button on the Container Details tab called “Reset Scanned”. This button will clear out all of the scanned quantities from the containers on the shipment that have not yet been updated to a “Received” status. This will also clear out the WMS handheld records and set the containers back to an “Open” status so they can be scanned in again on the WMS handheld.

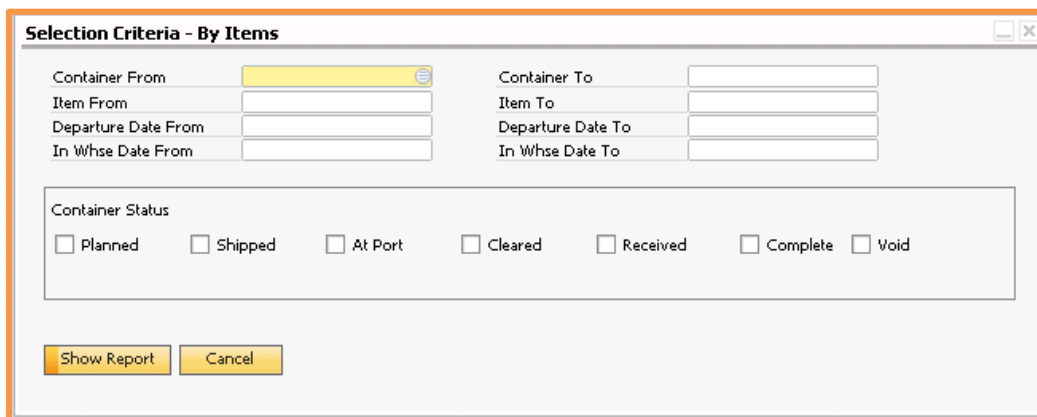
Container Reports

Achieve One > Achieve Container Management > Container Reports

Achieve Container Management includes five major reports, each of which can be run several different ways. These reports provide the means to track each stage of the shipment process.

By Item

Achieve One > Achieve Container Management > Container Reports > By Item



Set the selection criteria as follows:

Container From/To: Enter the range of container documents to display or leave blank to include all containers.

Item From/To: Enter the range of items to display or leave blank to include all items.

Departure Date From/To: Enter the beginning and ending departure dates to display or leave blank to include all dates.

In Whse Date From/To: Enter the beginning and ending warehouse receipt dates to display or leave blank to include all dates (applies only to Received items).

Container Status: Select one or more of the status designations to display (you must select at least one).

When the selections are complete click on “Show Report”.

The report displays one line per item on each of the selected shipments.

Report - By Item Header

*Select the row and double click to view next level

	Shipment No.	Item Code	Container Type	Container Serial No.	Status	Carrier	Est. Departure Date	Est. Arrival Date	Est. Clear Date	Est. In ...
1	3		NA		P	boat	02/05/15	02/15/15	02/19/15	02/20/15
2	4		NA		P		02/01/15	02/11/15	02/15/15	02/16/15
3	5		NA		P		02/01/15	02/11/15	02/15/15	02/16/15
4	6		NA		P		02/01/15	02/11/15	02/15/15	02/16/15
5	7		NA		P		02/01/15	02/11/15	02/15/15	02/16/15
6	13		NA		P	boat	03/05/15	03/15/15	03/19/15	03/20/15
7	46		NA		P	boat	04/06/15	05/04/15	05/09/15	05/11/15
8	48		NA		P	boat	05/10/15	06/07/15	06/12/15	06/14/15
9	49		NA		P					
10	2	0066388P	NA		P					
11	15	0066388P	NA		P	boat	02/25/15	03/25/15	03/30/15	04/01/15
12	34	425-PAF	NA		P	boat	04/05/15	05/03/15	05/08/15	05/10/15
13	55	Batch	Cube 40	1	P					
14	62	Batch	Cube 40	1	P					
15	62	Batch	40 Ft. High Cube	2	P					
16	62	Batch	Cube 40	3	P					
17	31	CM-001	Cube 40	1	P					
18	31	CM-002	Cube 40	1	P					
19	75	CM-002	Cube 40	1	P					
20	31	CM-003	Cube 40	1	P					
21	21	H400	NA		P					
22	25	H400	NA		P					
23	8	ITEM001	NA		P		02/01/15	02/11/15	02/15/15	02/16/15
24	33	ITEM001	NA		P	boat	04/05/15	05/03/15	05/08/15	05/10/15
25	35	ITEM001	NA		P	boat	04/06/15	05/04/15	05/09/15	05/11/15
26	55	ITEM003	Cube 40	1	P					
27	62	ITEM003	Cube 40	1	P					
28	62	ITEM003	40 Ft. High Cube	2	P					
29	62	ITEM003	Cube 40	3	P					
30	58	ITEM0048	NA		P					
31	59	ITEM0048	NA		P	Boat	07/15/15	08/12/15	08/17/15	08/19/15

OK Cancel Detail

The report displays the shipment number, item code, container type, container number, status, as well as the estimated and actual dates for departure, arrival, clearance, and in-warehouse.

You may highlight a line and double-click or click on the “Details” button to see additional detail.

Report - PO Details with in Container

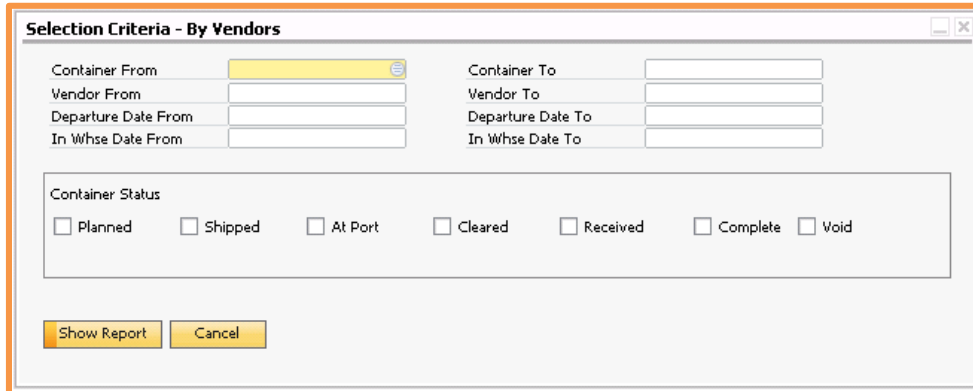
	PO No.	PO Date	Vendor ID	Vendor Name	PO Total Value	Total Weight	Total Volume	PO Total In Container	PO Landed Cost	Extended Wit...
1	10035	03/16/15	V10000	Lasercom	121.50	0.00	0.00	0.00	60.75	60.75
2	10063	04/21/15	V10000	Lasercom	2,350.00	0.00	0.00	0.00	1,215.00	1,215.00

Cancel

You may also drill down on the shipment number and item number from the main screen, and the PO number and vendor from the detail screen.

By Vendors

Achieve One > Achieve Container Management > Container Reports > By Vendors



Set the selection criteria as follows:

Container From/To: Enter the range of container documents to display or leave blank to include all containers

Vendor From/To: Enter the range of vendors to display or leave blank to include all vendors

Departure Date From/To: Enter the beginning and ending departure dates to display or leave blank to include all dates

In Whse Date From/To: Enter the beginning and ending warehouse receipt dates to display or leave blank to include all dates (applies only to Received items)

Container Status: Select one or more of the status designations to display (you must select at least one)

When the selections are complete click on “Show Report”.

The report displays one line per shipment, arranged by vendor code.

Report - By Vendor Header

*Select the row and double click to view next level

	Vendor No.	Vendor Name	Shipment No.	Container Type	Container Serial No.	Status	Carrier	Est. Departure Date	Est. Arrival Date
1			⇒ 3	NA		P	boat	02/05/15	02/15/15
2			⇒ 4	NA		P		02/01/15	02/11/15
3			⇒ 5	NA		P		02/01/15	02/11/15
4			⇒ 6	NA		P		02/01/15	02/11/15
5			⇒ 7	NA		P		02/01/15	02/11/15
6			⇒ 13	NA		P	boat	03/05/15	03/15/15
7			⇒ 46	NA		P	boat	04/06/15	05/04/15
8			⇒ 48	NA		P	boat	05/10/15	06/07/15
9			⇒ 49	NA		P			
10	⇒ V00019	Intex Pvt Ltd	⇒ 58	NA		P			
11	⇒ V001-MXN	Mexican Vendor	⇒ 31	Cube 40	1	P			
12	⇒ V002-CAN	Canadian Vendor	⇒ 31	Cube 40	1	P			
13	⇒ V003-EUR	European Vendor	⇒ 31	Cube 40	1	P			
14	⇒ V10000	Lasercom	⇒ 8	NA		P		02/01/15	02/11/15
15	⇒ V10000	Lasercom	⇒ 11	NA		P	boat	02/02/15	02/12/15
16	⇒ V10000	Lasercom	⇒ 33	NA		P	boat	04/05/15	05/03/15
17	⇒ V10000	Lasercom	⇒ 34	NA		P	boat	04/05/15	05/03/15
18	⇒ V10000	Lasercom	⇒ 35	NA		P	boat	04/06/15	05/04/15
19	⇒ V10000	Lasercom	⇒ 54	Cube 40	1	P			
20	⇒ V10000	Lasercom	⇒ 55	Cube 40	1	P			
21	⇒ V10000	Lasercom	⇒ 59	NA		P	Boat	07/15/15	08/12/15
22	⇒ V10000	Lasercom	⇒ 62	Cube 40	1	P			
23	⇒ V10000	Lasercom	⇒ 62	Cube 40	3	P			
24	⇒ V10000	Lasercom	⇒ 62	40 Ft. High Cube	2	P			
25	⇒ V10000	Lasercom	⇒ 75	Cube 40	1	P			
26	⇒ v1010	We Got What You Need Inc.	⇒ 14	Cube 40	1	P			
27	⇒ v1010	We Got What You Need Inc.	⇒ 17	NA		P			

← OK Cancel Detail

The report displays the vendor code and name, shipment number, container type, container number, status, carrier, as well as the estimated and actual dates for departure, arrival, clearance, and in-warehouse.

You may highlight a line and double-click or click on the “Details” button to see additional detail of the Purchase Orders included on the shipment.

Report - PO/Vendor Details with in Container

	PO No.	PO Date	Vendor ID	Vendor Name	PO Total Value	Total Weight	Total Volume	PO Total In Container	PO Landed Cost	Extended WRT...
1	⇒ 10012	01/08/15	⇒ V10000	Lasercom	210.00	0.00	0.00	0.00	210.00	210.00

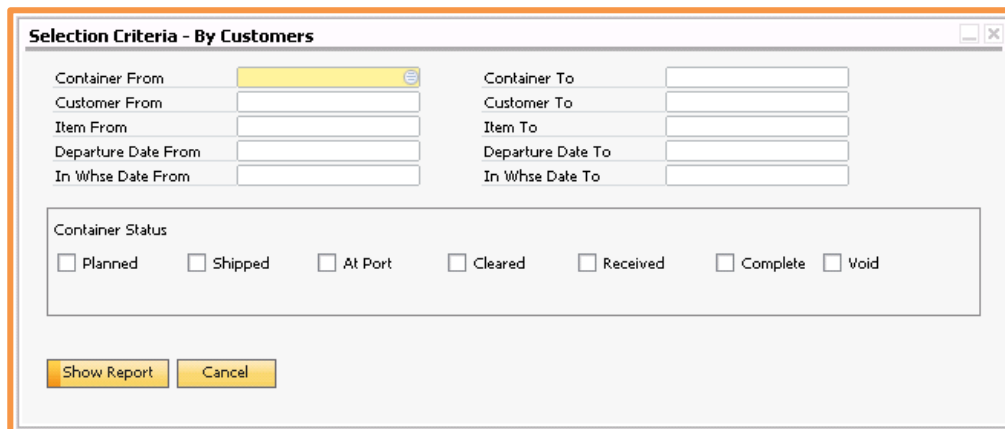
← Cancel

You may also drill down on the shipment number and vendor number from the main screen, and the PO number from the detail screen.

By Customers

Achieve One > Achieve Container Management > Container Reports > By Vendors

This report will include only Container documents which are based on Purchase Orders that are linked to customer Sales Orders.



Set the selection criteria as follows:

Container From/To: Enter the range of container documents to display or leave blank to include all containers

Customer From/To: Enter the range of customers to display or leave blank to include all customers

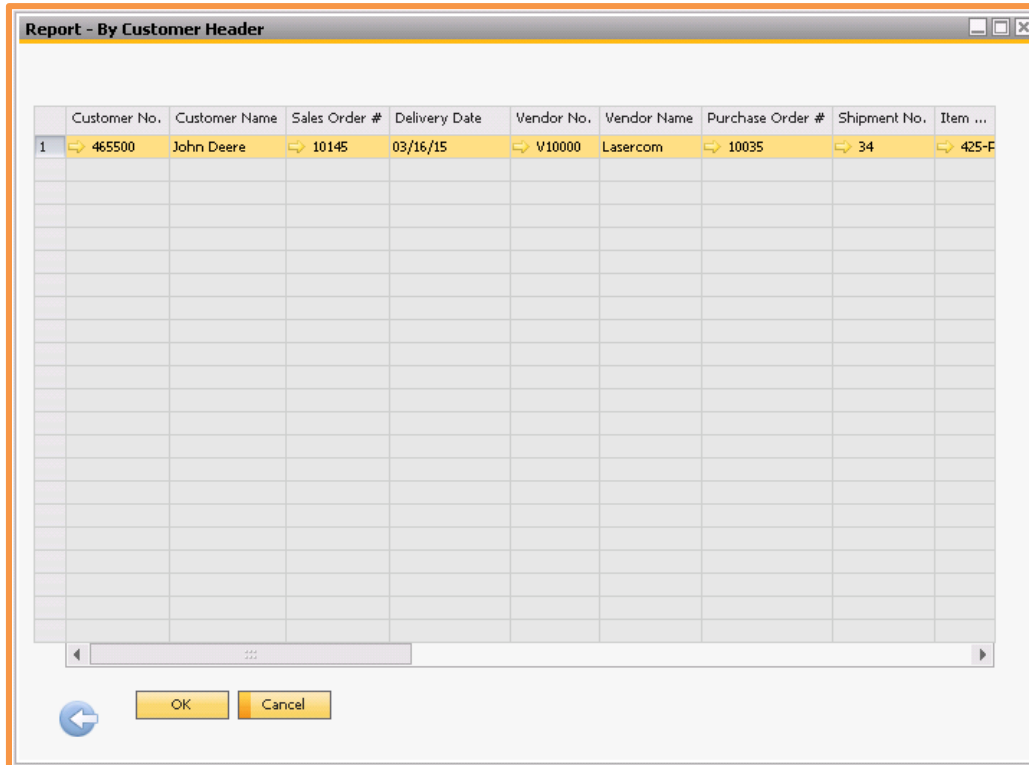
Departure Date From/To: Enter the beginning and ending departure dates to display or leave blank to include all dates

In Whse Date From/To: Enter the beginning and ending warehouse receipt dates to display or leave blank to include all dates (applies only to Received items)

Container Status: Select one or more of the status designations to display (you must select at least one)

When the selections are complete click on “Show Report”.

The report displays one line per item on each of the selected shipments.



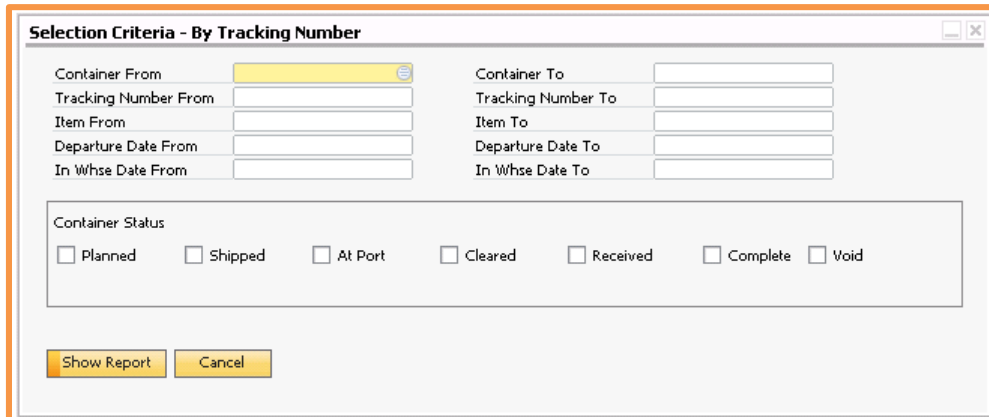
	Customer No.	Customer Name	Sales Order #	Delivery Date	Vendor No.	Vendor Name	Purchase Order #	Shipment No.	Item ...
1	465500	John Deere	10145	03/16/15	V10000	Lasercom	10035	34	425-F

The report displays the customer code and name, sales order number, delivery date, vendor code and name, PO number, shipment number, item code, container type, container number, status, as well as the estimated and actual dates for departure, arrival, clearance, and in-warehouse.

You may drill down on the customer, sales order, vendor, purchase order, container and item.

By Tracking Number

Achieve One > Achieve Container Management > Container Reports > By Tracking Number



Selection Criteria - By Tracking Number

Container From	<input type="text"/>	Container To	<input type="text"/>
Tracking Number From	<input type="text"/>	Tracking Number To	<input type="text"/>
Item From	<input type="text"/>	Item To	<input type="text"/>
Departure Date From	<input type="text"/>	Departure Date To	<input type="text"/>
In Whse Date From	<input type="text"/>	In Whse Date To	<input type="text"/>

Container Status

Planned
 Shipped
 At Port
 Cleared
 Received
 Complete
 Void

Set the selection criteria as follows:

Container From/To: Enter the range of container documents to display or leave blank to include all containers

Tracking Number From/To: Enter the range of tracking numbers to display or leave blank to include all tracking numbers

Item From/To: Enter the range of items to display or leave blank to include all items

Departure Date From/To: Enter the beginning and ending departure dates to display or leave blank to include all dates

In Whse Date From/To: Enter the beginning and ending warehouse receipt dates to display or leave blank to include all dates (applies only to Received items)

Container Status: Select one or more of the status designations to display (you must select at least one)

When the selections are complete, click on “Show Report”.

The report displays one line per item on each of the selected shipments.

Report - By Tracking Number Header

Tracking #	Shipment #	Broker ID	Purchase Order #	Item Code	Item Description	Quantity	Status
1	3						P
2	19						P
3	32		10051	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	20.000	P
4	32		10051	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	35.000	P
5	32		10051	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	45.000	P
6	34		10055	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	20.000	P
7	41						P
8	43		10068	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)		P
9	45		10071	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)		P
10	58		10103	ITEM003	Item test1		P
11	59		10109	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)		P
12	14354		10008	B10000	Book 001 (Batches)	10.000	P
13	1543214		10009	B10000	Book 001 (Batches)	15.000	P
14	45654		10031	B10000	Book 001 (Batches)	1.000	P
15	45654		10031	Batch	Batch Managed Item	1.000	P
16	45654		10031	I400	Basic Stock Item	1.000	P
17	45654		10031	NonInventory	Non Inventory Item	1.000	P
18	45654		10031	Plain	Item has no extra setting	1.000	P
19	45654		10031	PS001	Poland Spring - Sparkling Water - Lime (UoM Group)	1.000	P
20	45654		10031	Serialized	Serialized Item	1.000	P
21	45654		10031	UoMGroup91	Item has 9.1 UoM Group features	1.000	P
22	45654		10031	UoMGroupStandard	Item Has a UoM Group Standard	1.000	P

OK Cancel

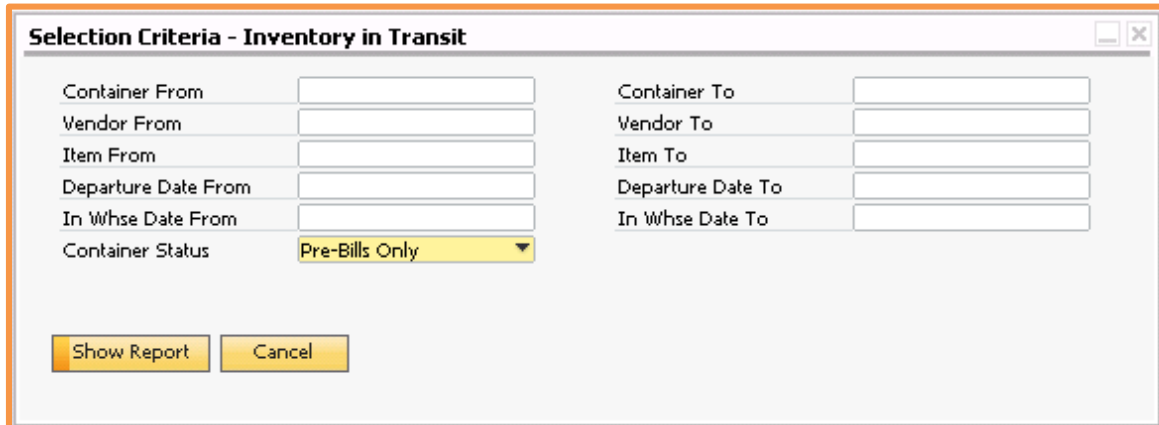
The report displays the tracking number, shipment number, broker ID, purchase order, item code and description, quantity and status.

You may drill down on the shipment, purchase order and item.

Inventory in Transit

Achieve One > Achieve Container Management > Container Reports > Inventory in Transit

If you are using pre-billing, this report is available. It shows items that have been entered on pre-billed Container documents, and have been copied to Reserve Invoices. These items have been posted to the Stock in Transit account, and may be considered part of the company's inventory value even though they have not yet been received into any warehouse.



Set the selection criteria as follows:

Container From/To: Enter the range of container documents to display or leave blank to include all containers

Vendor From/To: Enter the range of vendors to display or leave blank to include all vendors

Item From/To: Enter the range of items to display or leave blank to include all items

Departure Date From/To: Enter the beginning and ending departure dates to display or leave blank to include all dates

In Whse Date From/To: Enter the beginning and ending warehouse receipt dates to display or leave blank to include all dates (applies only to Received items)

Note that there is no selection for status on this report. All items which meet the above criteria and are currently on open Reserve Invoices will be included. The status of the related container documents may be Shipped, At Port or Cleared.

When the selections are complete, click on “Show Report”.

Report - By Tracking Number Header

Tracking #	Shipment #	Broker ID	Purchase Order #	Item Code	Item Description	Quantity	Status	India ...
1	2		10006	0066388P	HOSE CLAMP		P	
2	3	12					P	
3	4	11					P	
4	5	111					P	
5	6	111					P	
6	7	111					P	
7	8	111	10012	ITEM001	Item 001		P	
8	8	111	10012	QC001	QCTest1		P	
9	11	902	10021	Plain	Item has no extra setting		P	
10	11	902	10022	Plain	Item has no extra setting		P	
11	13	54					P	
12	14		10024	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)	1.000	P	
13	15	0177	10029	0066388P	HOSE CLAMP		P	
14	17		10031	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)		P	
15	21		10046	i400	Basic Stock Item		P	
16	22		10046	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)		P	
17	23		10047	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)		P	
18	24		10047	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)		P	
19	25		10048	i400	Basic Stock Item		P	
20	26		10048	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)		P	
21	27		10049	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)		P	
22	28		10049	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)		P	
23	30		10053	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)	1.000	P	
24	30		10054	ps001	Poland Spring - Sparkling Water - Lime (UoM Group)	1.000	P	

OK Cancel

The report shows the item code and description, vendor code and name, PO number, container number, reserve invoice number, quantity, unit price, total price, estimated landed cost per unit, estimated total landed cost and the status of the container.

You may drill down on the item, vendor, PO, container and reserve invoice.

Container Entry Document Report

To print the Container Entry Document Report that we set earlier in the Container Management Configuration, just click on the “Print” button on the bottom of the Container Entry screen.

Container Entry Processing

Shipment # 67 Invoice # _____ Carrier _____ BOL # _____
 Broker ID _____ Port _____ Ship Via _____ Status Warehouse Rec
 Pre-Billed Vendor Contact _____ Est. Departure Date _____ Departure Date 12/04/15
 Currency System Currency Est. Arrival Date _____ Arrival Date 12/04/15
 Est. Clear Date _____ Clear Date 12/04/15
 Est. Warehouse _____ Warehouse Date _____

PO Items Container Details Projected Landed Cost Links Extended Remarks

Enter PO Quick Add Quick Select

#	Whse	Unit Of Measure	Items per Unit	PO Qty	Inventory Qty	Qty for Shipment	In-Transit Qty	Scanned Qty	Warehouse Loca...
1									
1	Sparkling Water - Lime (UoM Group)	02	Case	24.000	20.000	480.000	20.000	20.000	02-A-2
2	Setting	02	Manual	1.000	15.000	15.000	15.000	15.000	02-A-5
3		02	Manual	1.000	10.000	10.000	10.000	10.000	02-A-7

Remarks

Total Quantity - Shipment	45.000	Total Quantity - InTransit	45.000
Total Weight - Shipment	2,400.000	Total Weight - InTransit	2,400.000
Total Volume - Shipment	87.500	Total Volume - InTransit	87.500
Doc Total - Shipment	585.00	Doc Total - InTransit	585.00
Total Cartons			
Last PO Receipt			

OK Cancel **Print** Copy PO Reserve Inv Landed Cost Set Container Status

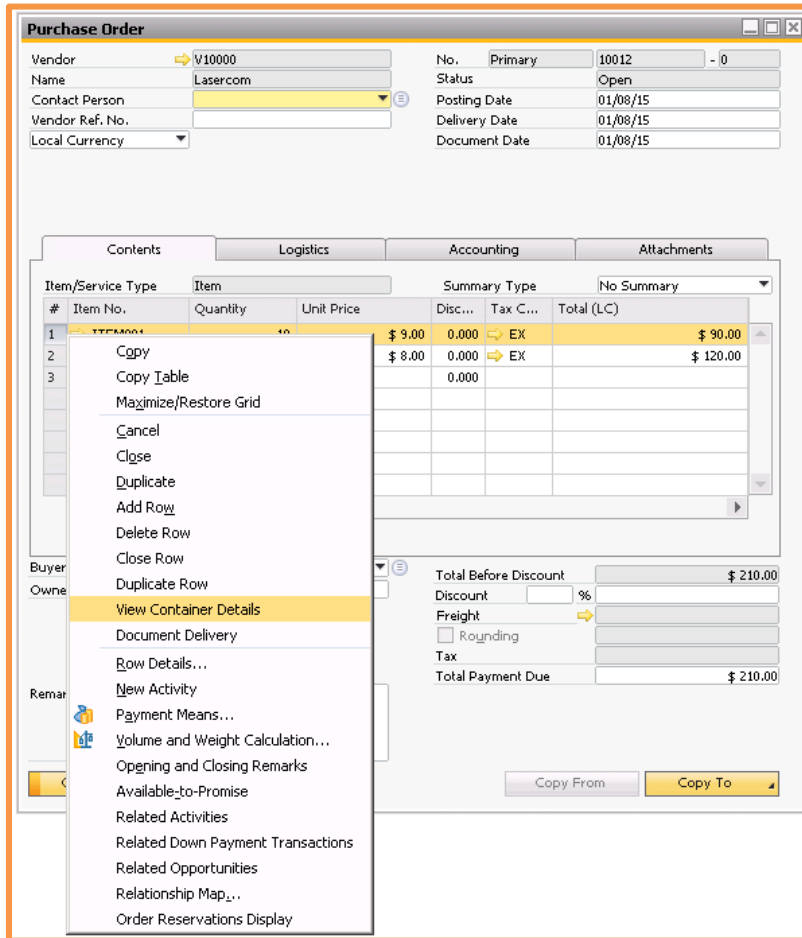
View Container Details

You may view Container information for items on Purchase Orders and linked Sales Orders.

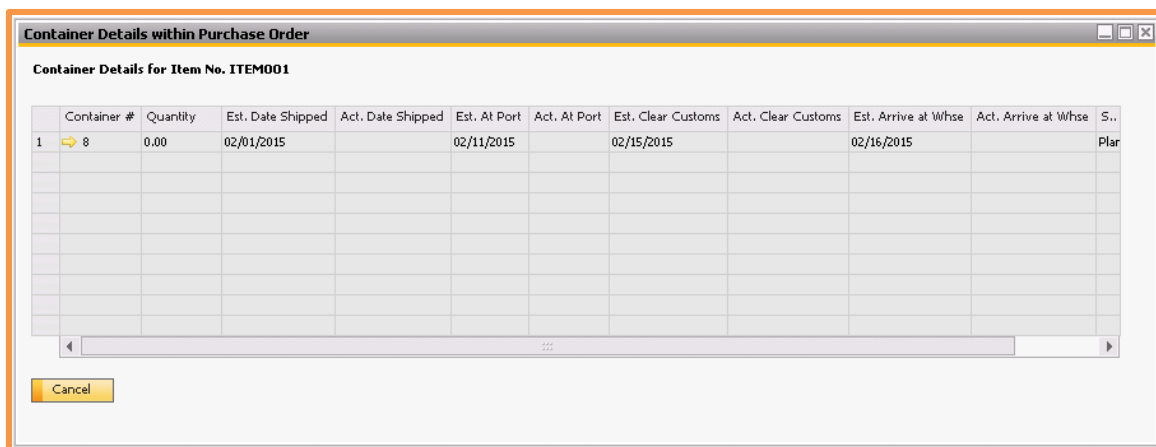
Purchase Orders

Once an item has been copied from a Purchase Order to a Container entry document you can view its status from within the Purchase Order. If partial quantities have been shipped on different Containers you will see the detail of all shipments.

On the Purchase Order screen, highlight a row and right-click. Select “View Container Details”. You can also find this option in the Data menu at the top of the SAP Business One screen.

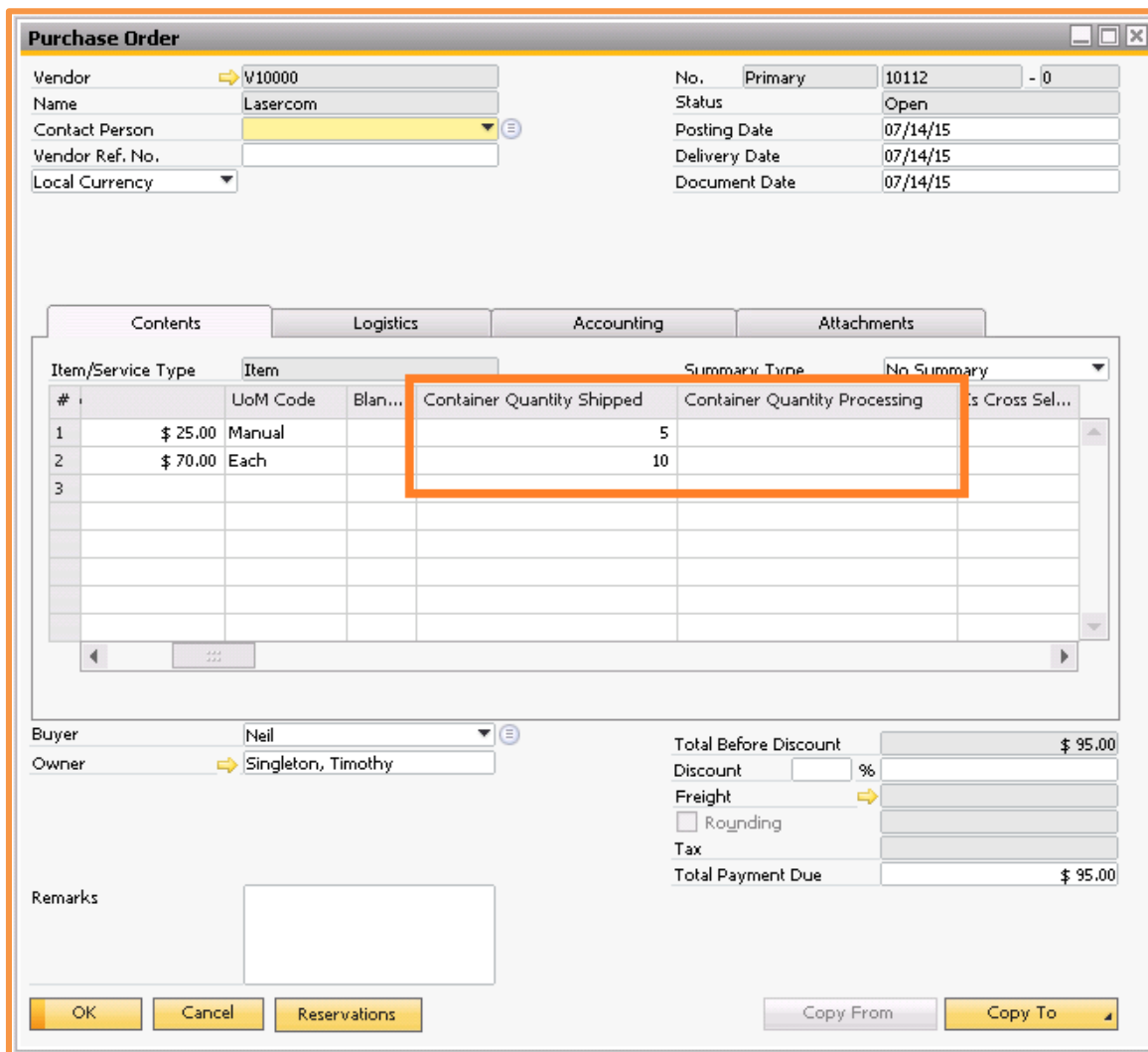


A window opens to display information about all Container shipments that are linked to this PO and item.



The display includes the container number, quantity, status, as well as the estimated and actual dates of shipment, arrival at port, customs clearance and arrival at the warehouse. If the shipment has been received, the Goods Receipt PO number is shown with drill-down.

There are also two new fields on the Purchase Order rows; Container Quantity Shipped and Container Quantity Processing.



Purchase Order

Vendor: V10000
 Name: Lasercom
 Contact Person: [Dropdown]
 Vendor Ref. No.: [Text]
 Local Currency: [Dropdown]

No. Primary 10112 - 0
 Status Open
 Posting Date 07/14/15
 Delivery Date 07/14/15
 Document Date 07/14/15

Item/Service Type	Item	UoM Code	Blan...	Container Quantity Shipped	Container Quantity Processing	Is Cross Sel...
1	\$ 25.00	Manual		5		
2	\$ 70.00	Each		10		
3						

Buyer: Neil
 Owner: Singleton, Timothy

Total Before Discount: \$ 95.00
 Discount: %
 Freight: [Dropdown]
 Rounding
 Tax:
 Total Payment Due: \$ 95.00

Remarks: [Text Area]

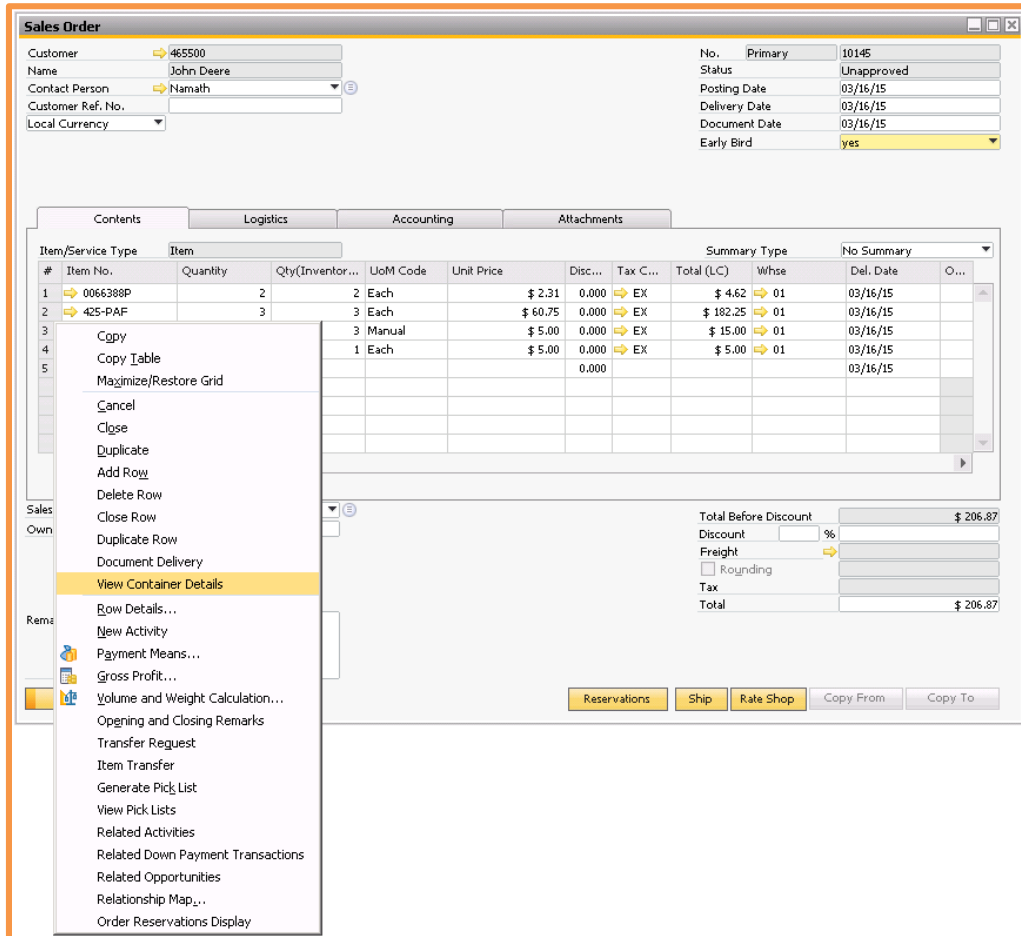
Buttons: OK, Cancel, Reservations, Copy From, Copy To

Sales Orders

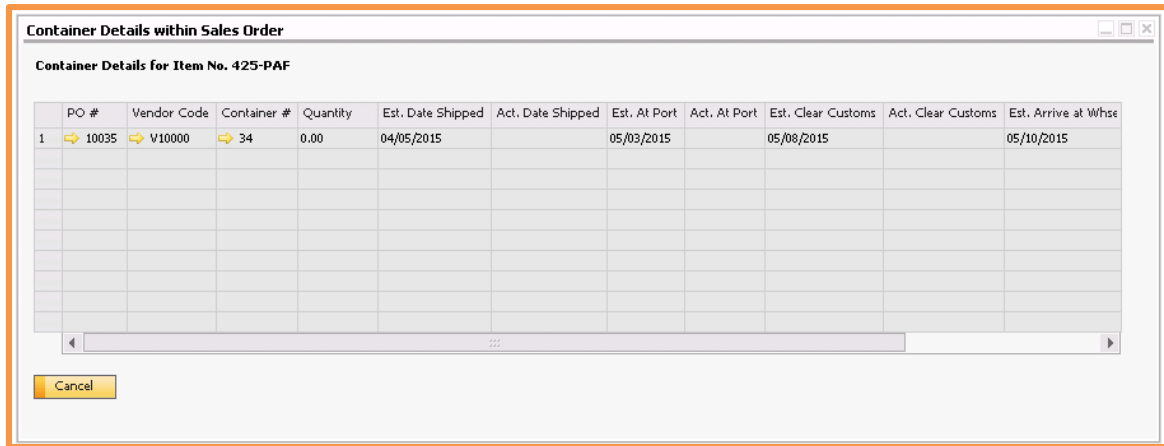
When a Sales Order has been linked to a Purchase Order, and the items have then been copied to a Container, you can view the Container details from within the Sales Order

screen. If partial quantities have been shipped on different Containers, you will see the detail of all shipments.

On the Sales Order screen, highlight a row and right-click. Select “View Container Details”. You can also find this option in the Data menu at the top of the SAP Business One screen.



A window opens to display information about all Container shipments that are linked to this Sales Order and item.



Container Details within Sales Order

Container Details for Item No. 425-PAF

	PO #	Vendor Code	Container #	Quantity	Est. Date Shipped	Act. Date Shipped	Est. At Port	Act. At Port	Est. Clear Customs	Act. Clear Customs	Est. Arrive at Whse
1	⇒ 10035	⇒ V10000	⇒ 34	0.00	04/05/2015		05/03/2015		05/08/2015		05/10/2015

Cancel

The display includes the PO number, vendor code, container number, quantity, status, as well as the estimated and actual dates of shipment, arrival at port, customs clearance and arrival at the warehouse. If the shipment has been received, the Goods Receipt PO number is shown with drill-down.